

**Current extract from Part E of the Constitution - delegation of powers to
Committees etc / Strategy & Resources Committee**

4. Delegation to the Chief Officer Sub-Committee**4.1 Definition of Chief Officer**

For the purpose of this Sub-Committee's terms of reference, the term 'Chief Officer' covers the posts of:

- Chief Executive
- Executive Head of Communities
- Executive Head of Corporate Resources
- Chief Finance Officer ('Section 151 Officer')
- Head of Legal and Monitoring Officer

4.2 Membership

For 2021/22, the Sub-Committee shall comprise:

- the Leader and Deputy Leader of the Council (or, in their place, one or two other Members of the Administration as appointed by the Leader or the Deputy Leader);
- the Leader and Deputy of the Conservative Group (or, in their place, one or two other Members of that Group as appointed by its Leader or the Deputy Leader);
- the Leader of the Liberal Democrat Group (or, in their place, one other Member of that Group as appointed by its Leader or Deputy Leader).

4.3 Terms of Reference

To: short list and interview candidates for the post of Chief Executive and to recommend such appointments to the Council; interview shortlisted candidates for other Chief Officer posts and to determine such appointments; consider disciplinary matters in respect of the Chief Executive and other Chief Officers, including the appointment of independent panels in accordance with Schedule 3 of the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2015 (Minute 63, 2015/16 - Resources Committee, 30th June 2015 also refers).

4.4 To Recommend (to full Council):

- (i) the appointment of the Chief Executive;
- (ii) dismissal of the Chief Executive, Head of Legal and Monitoring Officer or Chief Finance Officer following consideration of the advice, views or recommendations of an independent advisory panel (4.5 (iv) below refers) and other matters specified in Schedule 3 of the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2015.

4.5 To Resolve:

- (i) the short listing of candidates for the post of Chief Executive.
- (ii) appointments to Chief Officer posts (other than the Chief Executive).
- (iii) the appointment of an Independent Investigator to investigate allegations of misconduct against the 'Head of the Authority's paid service (Chief Executive).
- (iv) the appointment of an independent advisory panel in accordance with Schedule 3 of the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2015 to consider the findings of formal investigations into misconduct allegations against the 'Head of the Authority's paid service (Chief Executive); Head of Legal and Monitoring Officer; and the Chief Finance Officer.
- (v) disciplinary action against the Chief Executive, Head of Legal and Monitoring Officer or Chief Finance Officer (other than dismissal) following (except in the case of a decision to suspend him/her) consideration of the advice, views or recommendations of the independent advisory panel referred to in (iv) above.
- (vi) appeals from Chief Officers (other than those specified in (iv) above) against disciplinary action taken against them by the Chief Executive.