

TANDRIDGE DISTRICT COUNCIL



Council Agenda

MINUTES AND REPORTS
SUBMITTED TO THE ANNUAL COUNCIL MEETING ON
26TH MAY 2016

LOUISE ROUND

Chief Executive

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TANDRIDGE DISTRICT COUNCIL

Council Offices,
Station Road East,
Oxted,
Surrey RH8 0BT

18th May 2016

Dear Sir/Madam,

You are summoned to attend the Annual Meeting of the Council to be held in the Council Chamber, Council Offices, Station Road East, Oxted on **Thursday 26th May 2016 at 7.30 p.m.**

LOUISE ROUND
Chief Executive

To: All Members of the Tandridge District Council

(The meeting will be preceded with a prayer)

A G E N D A

1. To elect a Chairman of the Council for the ensuing year.
2. To appoint a Vice-Chairman of the Council for the ensuing year.
3. To confirm the minutes of the Council meeting held on the 21st April 2016 (page 535).
4. Chairman's Announcements.
5. Declarations of Interest – All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:
 - (i) any Disclosable Pecuniary Interests (DPIs) and / or
 - (ii) other interests arising under the Code of Conduct in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If in doubt, advice should be sought from the Monitoring Officer or his staff prior to the meeting.
6. To receive and consider the reports of the following Committees:

(a)	Overview & Scrutiny	12 th April 2016 (page 538)
(b)	Planning	28 th April 2016 (page 543)

7. *** To receive, in accordance with Standing Order No. 26, a list of Members' attendances at Council and Committee meetings for 2015/16 (Appendix 'A' on page 549).
8. *** To receive the report of District Council Elections held on the 5th May 2016 attached at Appendix 'B' (page 553).
9. To determine the Council's Committee membership for 2016/17 in accordance with the requirements of the Local Government and Housing Act 1989. A list of proposed Committees / membership details will be circulated prior to the meeting.
10. *** To confirm the timetable of meetings for the 2016/17 Municipal Year attached at Appendix 'C' (page 555).
11. To agree appointments of Councillors to outside bodies for 2016/17. A list of proposed appointments, agreed as far as possible by the Group Leaders, will be circulated prior to the meeting.
12. To receive a policy statement from the Conservative Administration covering the 2016/17 Municipal Year. One spokesperson from the Liberal Democrat Group will have a right to reply. (Standing Order 6(2) refers).

The Chairman of the Council would be grateful if any Member who wishes to raise any matter could kindly notify the Committee Section on 01883 732776 by noon on 25th May 2016.

THE DISTRICT COUNCIL OF TANDRIDGE

Minutes of the meeting of the Council held in the Council Chamber, Council Offices, Station Road East, Oxted on Thursday the 21st April 2016 at 7.30 p.m.

PRESENT: Councillors Mrs. Thorn (Chairman), Cannon (Vice Chairman), Ainsworth, Allen, Mrs. Black, Bond, Mrs. Bradbury, Caudle, Childs, Compton, Mrs. Connolly, Cooley, Cooper, Duck, Mrs. Dunbar, Elias, Gascoigne, Gosling, Harwood, Mrs. Ingham, Jones, Keymer, Lee, Mrs. Lockwood, Manley, Mrs. Marks, Morrow, Mrs. Parker, Perkins, Pursehouse, Stead, Mrs. Steeds, Turner, Mrs. Vickers, Wates, Mrs. Webster, Weightman, and Mrs. Young.

The meeting was preceded with a prayer read by Bishop Mark Nicholson, Senior Pastor of Acts Christian Ministry.

256. MINUTES

The minutes of the meeting of the Council held on the 11th February 2016 were confirmed and signed by the Chairman.

257. CHAIRMAN'S ANNOUNCEMENTS

Queen's 90th birthday

The Chairman extended the Council's best wishes to Her Majesty the Queen on this, her 90th birthday. Members were informed that beacons were being lit across the country to commemorate the occasion, including those in Caterham, Dormansland and Lingfield.

Civic events

The Chairman thanked those Members, Officers and former colleagues who had supported her civic functions since February, particularly her Charity Ball; the civic reception for the voluntary sector and her Civic Day.

258. QUESTIONS SUBMITTED UNDER STANDING ORDER 29

Councillor Stead, as Vice Chairman of the Resources Committee, responded to a question from Councillor Turner about when the Authority proposed to make a further statement about those Council owned sites previously identified as having development potential (Asset Management report to the 30th June 2015 Resources Committee and the Local Plan Review Housing and Economic Land Availability Assessment (HELAA) Appendix 3 refers). Councillor Stead confirmed that the Resources Committee would take a decision about whether to put Council owned sites forward to the HELAA during the summer in light of discussions with relevant Ward Councillors. He emphasised that the inclusion of sites within the HELAA did not amount to a firm decision to dispose.

Councillor Elias, as Chairman of the Community Services Committee, responded to a question from Councillor Turner about why the TDC public lavatories on Westway Common, Caterham on the Hill, had been shut for at least three weeks. Councillor Elias explained that the facilities had to be closed towards the end of March as a result of vandalism and that the work required to rectify this had taken longer than originally anticipated.

259. REPORTS OF COMMITTEES

RESOLVED – that, subject to Minute 242 being referred back to the Planning Policy Committee as detailed below, the reports of the following Committees be received and the recommendations therein adopted:

Community Services Committee (3rd March 2016)

Housing Committee (8th March 2016)

Planning Committee (10th March 2016)

Planning Policy Committee (17th March 2016)

Minute 242 – resolution to cease providing paper copies of planning and other related applications to Parish Councils from 1st October 2016

It was proposed by Councillor Keymer and seconded by Councillor Cooley that this matter be referred back to the Planning Policy Committee for further consideration. Upon being put to the vote, the motion was carried.

Resources Committee (22nd March 2016)

Planning Committee (7th April 2016)

260. MOTION SUBMITTED UNDER STANDING ORDER 7

The following motion, proposed by Councillor Pursehouse, had been submitted:

“This Council resolves to open negotiations with Transport for London and other relevant organisations to provide resources to build extra off-road parking at or close to Tandridge District’s commuter stations, in recognition that those stations are a vital part of London’s commuter movement system; the aim being to alleviate the current problems caused by on-street commuter parking in residential streets. A report on the progress of the discussions to be submitted to the Community Services Committee meeting on 6th September 2016.”

The motion was seconded by Councillor Lee.

The Chairman advised that, in accordance with Standing Order 7(4), the motion stood referred to the Community Services Committee meeting on 9th June for consideration and report.

261. COUNCILLOR MRS. WHITTLE – APPROVAL FOR ABSENCE FROM MEETINGS

Councillor Mrs Whittle had not attended a Council or Committee meeting since full Council on 19th November 2015 due to a serious illness. She was undergoing treatment but was not well enough to attend this meeting.

Section 85 of the Local Government Act 1972 provided that a Member who failed to attend any Council / Committee meeting for six months would cease to be a Member unless, within that time, his/her absence was approved by the Authority. The Council considered it appropriate to grant such approval and extended its best wishes to Councillor Mrs Whittle for a full recovery.

RESOLVED – that:

- A. Councillor Mrs Whittle's absence from Council and Committee meetings since the 19th November 2015 be approved; and
- B. Councillor Mrs Whittle's future absences from Council and Committee meetings also be approved, until such time as she is fit and able to attend, or 29th July 2016, whichever is the earlier.

262. CHAIRMAN'S CLOSING REMARKS

The Chairman thanked Members for their support during the past year and offered her best wishes to those who would no longer be Councillors after May.

Rising: 8.40 p.m.

THE DISTRICT COUNCIL OF TANDRIDGE

OVERVIEW & SCRUTINY COMMITTEE

Minutes and Report to Council of the meeting of the Committee held in the Council Chamber, Council Offices, Station Road East, Oxted on the 12th April 2016.

PRESENT: Councillors Compton (Chairman), Mrs. Webster (Vice-Chairman) and Councillors Elias, Gosling, Mrs. Marks and Perkins.

ALSO PRESENT: Councillors Allen and Duck.

IN ATTENDANCE: Karen Williams (Director – RSM, Internal Audit) for Minutes 265 and 266.

263. MINUTES

The Minutes of the meeting held on the 26th January 2016 were confirmed and signed by the Chairman.

264. PROCUREMENT BRIEFING

A report was presented to the Committee on the progress to date with regard to procurement.

It was explained that the company V4 Consultancy had been commissioned to assist the Council to achieve savings from its ongoing procurement and contract budgets. Details were provided of the processes and actions carried out to achieve a more cohesive way of working to achieve such savings. It was stated that, overall, V4 had created savings in the region of £116,000 from the Council's contract spend.

An Officer Procurement Board had also been set up in order to ensure that the good practice gained from V4 was not lost and to build on their work to embed good practice throughout the Authority. The Board was meeting on a monthly basis to consider various matters, including:

- contracts approaching their expiry date in order to determine whether the services /goods are still required; whether they could be provided by another means; and to decide upon the most appropriate procurement route;
- contract management and the extent to which contractors were delivering against performance indicators;
- monitoring of contract expenditure; and
- the progress of the TCS/Housing procurement programme.

The report also informed Members about:

- a new IT procurement package;
- measures to ensure that Officers involved with procurement activities were suitably trained;
- the employment of a specialist Procurement Officer;

- the development of a Procurement Strategy;
- redrafting of Standing Orders to take account of changes made to the Public Contract Regulations 2015 (including harmonisation of financial thresholds with neighbouring authorities to facilitate shared service projects).

Discussion ensued and many questions by Members were posed. It was felt that the briefing lacked detail in specific areas and Members requested that a further report be presented at a future meeting of the Committee detailing the costs and savings achieved on all aspects of the procurement process including:

- commissioning of V4 Services;
- total savings achieved to date;
- year on year savings;
- contracts awarded to local businesses;
- IT costs and performance;
- effect of market changes.

COMMITTEE DECISIONS
(Under powers delegated to the Committee)

265. INTERNAL AUDIT (RSM) AUDIT STRATEGY 2016/17

Karen Williams presented an Audit Plan for the coming year, together with an updated strategy for Internal Audit. The basis for the strategy was to review and evaluate the Council's arrangements for control, governance and risk management and how these helped to achieve the Council's objectives.

The Plan would be subject to review during the course of the year. Members' attention was drawn to four key audit areas as shown below to discuss the rationale for their inclusion or exclusion within the strategy:

- Cyber Security;
- Payment Card Industry Data Standards Compliance;
- Contract and Project Management; and
- Partnerships and Collaborative Working.

Comments were raised on the issue of risks and what help would be available to the Committee in its role as a Scrutiny Committee to delve deeper into issues in certain areas rather than just rely on paper based progress reports. Questions were also asked with regard to procurement; grant funding; ICT Strategy; partnerships and collaborative working.

Karen Williams agreed to update the report with regard to partnerships and collaborative working following a request from Members to include what opportunities were available to Tandridge and what other Councils were doing.

RESOLVED – that the Audit Strategy 2016/17 be agreed.

266. INTERNAL AUDIT (RSM) PROGRESS REPORT 2015/16

Karen Williams presented the above report which updated Members on progress against the Internal Audit Plan for 2015/16. One further report had been finalised since the last meeting in the area of Attendance Management which had no high or medium actions to be completed.

A table setting out the status of work in progress and the audit work planned for the remainder of the year was also presented. Appendix 'A' to the report provided details of assignments completed and previously considered by the Committee for information purposes.

Questions were raised and answered with regard to management requests for delaying completion of some reports and the turnaround of reporting once fieldwork had been completed.

RESOLVED – that the progress report be noted.

267. COMMITTEE WORK PROGRAMME 2016/17

Members considered the Committee's likely work programme for the next municipal year.

Following discussion, Members requested that a further item be added to the 26th July 2016 meeting regarding procurement (Minute 265 above refers).

RESOLVED – that the draft work programme set out at Appendix 'A' be agreed.

Rising: 8.35 p.m.

OVERVIEW & SCRUTINY COMMITTEE WORK PROGRAMME 2016/17

Meeting	Scrutiny issue	Items for consideration
26 July 2016	<p>Local Government Finance Council budgets look likely to be under significant pressure until the end of the decade. This session will look at the emerging impact of major recent changes to local government finance including localisation of Business Rates, reduction of Revenue Support Grant, Welfare Reform changes and possible changes to the New Homes Bonus.</p> <p>Procurement This follows the presentation to the Committee in April 2016. It will provide further information about changes to the Council's procurement processes aimed at securing best value for money.</p>	<ul style="list-style-type: none"> • Internal audit annual report 2015/16 • Internal audit progress report • External audit annual audit fee • 2015/16 Performance Outturn • 2016/17 Q1 Performance update
28 September 2016	<p>Future of district councils With budget pressures looking unlikely to abate in the near future, local authorities are asking fundamental questions about how they can continue to provide services. This session will look at what is happening with devolution, where we are with shared services and whether it makes sense for local authorities to merge.</p>	<ul style="list-style-type: none"> • External Audit: Report to those charged with governance • Internal audit progress report • Annual Governance Statement
1 November 2016	<p>Crime Summit The annual Crime Summit provides an update on the local community safety landscape and highlights the partnership arrangements and programmes in place to tackle the underlying causes of crime.</p>	<ul style="list-style-type: none"> • 2016/17 Q2 Performance update
31 January 2017	<p>Emergency Planning How ready are we for an emergency whether it is flooding, sickness or terrorism? This session will look at what our responsibilities are and how we work with with other organisations such as Surrey Police in the event of an emergency.</p>	<ul style="list-style-type: none"> • Internal audit progress report • External Auditors' Grants Annual Report • 2016/17 Q3 Performance update

Meeting	Scrutiny issue	Items for consideration
11 April 2017	Health and Social Care Integration The £5.3bn Better Care Fund was announced by the Government in June 2013, to encourage closer integration between health and social care. This session will look at where we are with that integration in Tandridge and what our role has been in supporting it.	<ul style="list-style-type: none">• Internal audit updated strategy• Internal audit progress report

THE DISTRICT COUNCIL OF TANDRIDGE

PLANNING COMMITTEE

Minutes and Report to Council of the meeting of the Committee held in the Council Chamber, Council Offices, Station Road East, Oxted on the 28th April 2016 at 7.30 p.m.

PRESENT: Councillor Mrs. Black (Chairman), Councillor Harwood (Vice-Chairman) and Councillors Bond, Cannon, Mrs. Dunbar, Mrs. Ingham, Mrs. Lockwood, Morrow, Stead and Weightman.

ALSO PRESENT: Councillors Allen, Caudle, Duck and Mrs. Webster.

268. MINUTES

The Minutes of the meeting held on the 7th April 2016 were confirmed and signed by the Chairman.

COMMITTEE DECISIONS *(Under powers delegated to the Committee)*

269. APPLICATIONS FOR DETERMINATION BY THE COMMITTEE

*** The Committee considered the following applications detailed in Appendix 'A' to the Agenda, a summary of which is attached at Appendix 'A' to these Minutes.

2015/1926*, 2016/138*, 2016/83*.

Those plans marked with an asterisk were the subject of views expressed under the public participation arrangements.

RESOLVED – that subject to the following amendments, the recommendations contained in Appendix 'A' to the Agenda be agreed:

2015/1926 - ADD – the following Condition and Reason as follows:

Condition:

26. Prior to the first opening for trading/occupation of the development hereby approved, the following works shall be completed:
1. Formation of widened footway along the service road to a minimum of 2m wide;
 2. Formation of new pedestrian footway along Croydon Road, to a minimum of 2.4m wide;
 3. General improvements to existing footways along Croydon Road and the service road due to construction works, including resurfacing;
 4. Construction of on-street layby, a minimum of 16m in length by 2.7m wide;

5. Modification and implementation of Traffic Regulation Orders;
6. Improvements to existing bus stops on Croydon Road; and
7. Removal and relocation of any street furniture, cabinets as necessary

in general accordance with the approved plans (Dwg 24463/101/B).

Reason:

In order that the development should not prejudice highway safety nor cause inconvenience to other highway users in accordance with the requirements of Policy CSP12 of the Tandridge District Core Strategy 2008 and DP5 and DP7 of the Tandridge Local Plan: Part 2 – Detailed Policies 2014 and to meet the objectives of the NPPF (2012).

AMEND – Condition 19 to read:

- 19 The development hereby approved shall not be first open for trading/occupation unless and until the proposed modified vehicular/pedestrian access to the Service Road has been constructed in accordance with the approved plans (Dwg 24463/101/B), to a width of 6.0m.

AMEND – Condition 22 (j) to read:

- (j) no HGV movements to or from the site shall take place between the hours of 8.30 and 9.15 a.m. and 15.30 and 18.00 p.m. nor shall the contractor permit any HGVs associated with the development at the site to be laid up, waiting, in Colin Road, Mount Pleasant Road, Crescent Road, Farningham Road, Commonwealth Road during these times.

ADD – the following Informative:

13. The provisions of The Party Wall etc. Act 1996 may be applicable and relates to work on an existing wall shared with another property; building on the boundary with a neighbouring property; or excavating near a neighbouring building. Details of your obligations can be made available on request from the Building Control Section (01883 732871).

NOTE: Councillor Mrs. Ingham declared a non-pecuniary interest in the above matter, the nature of the interest being that she was a member of the Rose & Young Task & Finish Working Group. She left the room for the duration of the discussion and voting thereon.

2016/138 - AMEND – Recommendation to remove the requirement for a legal agreement to secure the monitoring fee for the travel plan, and instead incorporate this requirement into Condition 22 which would read as follows:

22. The development hereby approved shall not be first opened for trading unless and until an agreement is in place with the Highway Authority for the monitoring of the travel plan. Thereafter the approved Travel Plan (RLR/WHIT/15/2939/TPO2 dated March 2016 Revision A) shall be implemented upon first occupancy and monitored in accordance with the schedule set out within, thereafter to be maintained and developed to the satisfaction of the District Planning Authority in conjunction with the monitoring undertaken by the Highway Authority.

AMEND – Condition 16 to read:

16. The development hereby approved shall not be first open for trading unless and until the proposed modified vehicular/pedestrian access to the service road has been constructed in accordance with the approved plans (Dwg 2015/2939/001), to a width of 6.0m.

AMEND – Condition 20 (j) to read:

- (j) no HGV movements to or from the site shall take place between the hours of 8.30 and 9.15 a.m. and 15.30 and 18.00 p.m. nor shall the contractor permit any HGVs associated with the development at the site to be laid up, waiting, in Colin Road, Mount Pleasant Road, Crescent Road, Farningham Road, Commonwealth Road during these times.

ADD – New Conditions and Reasons 24 and 25 to read:

Condition:

24. Prior to the first opening for trading of the development hereby approved, the following works shall be completed:
1. Improved pedestrian crossing facilities at the service road;
 2. Raised table on the service road;
 3. Construction of on-street layby, a minimum of 16m in length by 2.4m wide;
 4. Realignment of Croydon Road carriageway to no less than 7.0m width;
 5. Improved footway, including resurfacing, along Croydon Road and the access road;
 6. Modification and implementation of Traffic Regulation Orders;
 7. Improvements to existing bus stops on Croydon Road; and
 8. Removal and relocation of any street furniture, cabinets as necessary

In general accordance with the approved plans (Dwg 2015/2939/001).

Reason:

24. In order that the development should not prejudice highway safety nor cause inconvenience to other highway users in accordance with the requirements of Policy CSP12 of the Tandridge District Core Strategy 2008 and DP5 and DP7 of the Tandridge Local Plan: Part 2 – Detailed Policies 2014 and to meet the objectives of the NPPF (2012).

Condition:

25. Before the first occupation of the development hereby approved, details of the management of the car park (including any charging schedule) shall first have been submitted to and approved in writing by the District Planning Authority, and parking shall be subsequently managed in accordance with these details. Any subsequent change to the management of the car park including any charges shall be submitted to and approved in writing by the District Planning Authority.

Reason:

25. To ensure that in the event of parking charges being introduced by the operator, the District Planning Authority in conjunction with the Highway Authority can assess the charging schedule and any other elements of parking management for the hotel use, to ensure compliance with Policies CSP12 and CSP18 of the Tandridge District Core Strategy 2008 and Policies DP5 and DP7 of the Tandridge Local Plan: Part 2 – Detailed Policies 2014.

ADD – the following two Informatives to read as follows:

13. The development permitted may be subject to a Community Infrastructure Levy (CIL) liability for which a Liability Notice will be issued if the ground floor unit comprises convenience based retail development. It is important that, if it is decided that it will be convenience based retail, you contact the CIL Officer at Tandridge District Council to alert them to this and to ensure that the requirements of the CIL Regulations are met to ensure that you avoid any unnecessary surcharges and that any relevant relief or exemption is applied.
14. The provision of the Party Wall etc. Act 1996 may be applicable and relates to work on an existing wall shared with another property; building on the boundary with a neighbouring property; or excavating near a neighbouring building. Details of your obligations can be made available on request from the Building Control Section (01883 732871).

NOTE: Councillor Mrs. Ingham declared a non-pecuniary interest in the above matter, the nature of the interest being that she was a member of the Rose & Young Task & Finish Working Group. She left the room for the duration of the discussion and voting thereon.

2016/138 -

NOTE: Councillor Stead declared a non-pecuniary interest in the above matter, the nature of the interest being that he was a neighbour to the application site. He stayed in the room but took no part in the discussion or voting thereon.

NOTE: The Chairman, Vice-Chairman and Councillors Bond, Cannon, Mrs. Dunbar, Mrs. Ingham, Mrs. Lockwood, Morrow, Stead and Weightman all declared non-pecuniary interests in the above matter, the nature of the interest being they had been lobbied by receipt of correspondence regarding the application site. They would be considering the application on its merits and afresh tonight and stayed in the meeting for the discussion and voting thereon.

Rising: 9.20 p.m.

APPENDIX 'A'

PLANNING COMMITTEE – 28TH APRIL 2016 – MINUTES				
ITEM NO.	APPLICATION NO.	SITE ADDRESS	APPLICATION DETAILS	DECISIONS
1.	2015/1926	Former Rose and Young Site, 67 – 69 Croydon Road, Caterham CR3 5UF	Demolition of existing buildings and structures and erection of a mixed use building to provide retail space on the ground floor with 48 apartments over ancillary basement car parking and associated works and infrastructure.	PERMIT SUBJECT TO A S106 AGREEMENT REQUIRING SUBMISSION OF AN AFFORDABLE HOUSING VIABILITY STUDY
2.	2016/138	Former Rose and Young Site, 67 – 69 Croydon Road, Caterham CR3 5UF	Demolition of existing buildings. Erection of part 4, part 5 storey building comprising of a hotel (Class C1) above a ground floor restaurant and commercial unit for flexible use (Classes A1, A2, A3, DS1 and/or D2), together with landscaping and parking.	PERMIT
3.	2016/83	68 Whyteleafe Road, Caterham CR3 5EF	Erection of two storey side extensions to north and south elevations, part single/two storey rear extension incorporating dormer window to front roof slope.	PERMIT

APPENDIX 'A'

APPENDIX 'A'

MEMBERS' ATTENDANCE – 2015/2016

P = POSSIBLE

A = ACTUAL

COUNCILLOR	C		CS		H		L	
	P	A	P	A	P	A	P	A
MRS. THORN	5	5					1	1
CANNON	5	5	5	5				
AINSWORTH	5	5			5	5		
ALLEN	5	4			5	4		
MRS. BLACK	5	4						
BOND	5	5						
MRS. BRADBURY	5	5			5	5	1	1
CAUDLE	5	5					1	1
CHILDS	5	4	5	4	5	5		
COMPTON	5	5						
MRS. CONNOLLY	5	4			5	2		
COOLEY	5	5					1	1
COOPER	5	5						
DUCK	5	5	5	5				
MRS. DUNBAR	5	5						
ELIAS	5	5	5	5				
FISHER	5	3						
GASCOIGNE	5	4	5	5				
GOSLING	5	5	5	4				
HARWOOD	5	5					1	1
MRS. INGHAM	5	4					1	0
JONES	5	4			5	5	1	1
KEYMER	5	5						
LEE	5	5						
MRS. LOCKWOOD	5	5						
MANLEY	5	5						
MRS. MARKS	5	4						
MORROW	5	5			5	5		
PANNETT	5	2						
MRS. PARKER	5	5			5	5	1	1
PERKINS	5	4						
PURSEHOUSE	5	5						
STEAD	5	5						
MRS. STEEDS	5	5						
MRS. STEER	5	3	5	5				
TURNER	5	5	5	3			1	1
MRS. VICKERS	5	5			5	4		
WATES	5	4	5	5				
MRS. WEBSTER	5	5						
WEIGHTMAN	5	5						
MRS. WHITTLE	5	2			5	1		
MRS. YOUNG	5	5	5	3				

MEMBERS' ATTENDANCE – 2015/2016

P = POSSIBLE

A = ACTUAL

COUNCILLOR	REG S-C		RSG S-C		TOTALS	
	P	A	P	A	P	A
MRS. THORN	1	1			7	7
CANNON					22	22
AINSWORTH					16	15
ALLEN					10	8
MRS. BLACK					23	21
BOND					23	20
MRS. BRADBURY					11	11
CAUDLE					12	11
CHILDS					15	13
COMPTON					16	16
MRS. CONNOLLY					10	6
COOLEY					18	18
COOPER					11	11
DUCK					10	10
MRS. DUNBAR					17	15
ELIAS			1	1	16	16
FISHER			1	1	12	10
GASCOIGNE					10	9
GOSLING					15	14
HARWOOD	1*	1*			25	25
MRS. INGHAM					18	16
JONES					11	10
KEYMER					5	5
LEE					11	10
MRS. LOCKWOOD					17	16
MANLEY					11	10
MRS. MARKS					10	6
MORROW					22	20
PANNETT					17	13
MRS. PARKER					11	11
PERKINS					10	9
PURSEHOUSE			1	1	12	12
STEAD			1	1	24	22
MRS. STEEDS					17	16
MRS. STEER					10	8
TURNER	1	1			12	10
MRS. VICKERS					16	14
WATES					10	9
MRS. WEBSTER					16	14
WEIGHTMAN					23	23
MRS. WHITTLE					10	3
MRS. YOUNG					10	8

MEMBERS' ATTENDANCE – 2015/2016

KEY

C	=	Council
CS	=	Community Services Committee
H	=	Housing Committee
L	=	Licensing Committee
O&S	=	Overview & Scrutiny Committee
P	=	Planning Committee
PP	=	Planning Policy Committee
R	=	Resources Committee
REG S-C	=	Regulatory Sub-Committee
RSG S-C	=	Rent Subsidy Grants Sub-Committee
*	=	<i>Denotes that a Member attended as a substitute on either the Regulatory or the Rent Subsidy Grants Sub-Committee. Such circumstances are not included within the 'possible' totals for the 'principal' Members concerned (i.e. where a designated substitute attended in their place).</i>

TANDRIDGE DISTRICT COUNCIL ELECTION RESULTS – 5TH MAY 2016

Ward / Candidates		Votes	
<u>Bletchingley & Nutfield</u>			
Linda Baharier	(Labour)	174	
Ian Crabb	(UKIP)	294	
Richard Fowler	(Lib Dem)	269	
Debbie Vickers	(Conservative)	796	Elected
<u>Burstow, Horne & Outwood</u>			
Harry Fitzgerald	(Conservative)	749	Elected
Mark Fowler	(UKIP)	414	
Fern Warwick-Ching	(Labour)	170	
Judy Wilkinson	(Lib Dem)	180	
<u>Godstone</u>			
Eileen Blake-Thomas	(Conservative)	670	Elected
Marjory Broughton	(UKIP)	649	
Sarah MacDonnell	(Labour)	171	
Dave Wilkes	(Lib Dem)	142	
<u>Harestone</u>			
Graham Bailey	(UKIP)	160	
Anne Bell	(Lib Dem)	215	
Michael Cooper	(Conservative)	612	Elected
John Watts	(Labour)	139	
<u>Oxted North & Tandridge</u>			
Gordon Keymer	(Conservative)	622	
Donald Mahon	(Labour)	80	
Jackie Wren	(OLRG)	1721	Elected
<u>Oxted South</u>			
Christopher Dean	(UKIP)	364	
Brigid McIntosh	(Lib Dem)	111	
Michaela O'Brien	(Green)	140	
Liz Parker	(Conservative)	826	Elected
Katherine Saunders	(Labour)	404	

Portley

Chris Botten	(Lib Dem)	520	Elected
Robin Gwynn	(Conservative)	387	
Lucy McNally	(Labour)	117	
Alex Standen	(UKIP)	136	

Queens Park

Ollie Chamberlain	(Labour)	104	
Geoffrey Duck	(Conservative)	529	Elected
Dick Grant	(UKIP)	162	
Costel Petre	(Lib Dem)	288	

Valley

Jeffrey Bolter	(UKIP)	163	
Liz Goodwin	(Conservative)	265	
Alun Jones	(Lib Dem)	428	Elected
Mark Jones	(Independent)	107	
Rachel Krengel	(Labour)	143	

Warlingham East, Chelsham & Farleigh

Perry Chotai	(Conservative)	471	
Martin Haley	(UKIP)	329	
Jeremy Pursehouse	(Lib Dem)	853	Elected
Patrick Rogers	(Labour)	106	

Warlingham West

Celia Caulcott	(Lib Dem)	218	
David Cooley	(Conservative)	593	Elected
Jenifer Dugdale	(Labour)	82	
John Hill	(UKIP)	144	

Westway

Sally Eason	(Labour)	183	
Sarah Peay	(UKIP)	220	
James Richardson	(Conservative)	335	
Caroline Warner	(Lib Dem)	416	Elected

Whyteleafe

Matthew Groves	(Conservative)	361	
Fatima Kamara	(Labour)	121	
David Lee	(Lib Dem)	535	Elected

Woldingham

Joe Branco	(UKIP)	75	
Neill Cooper	(Lib Dem)	36	
Thomas Ebbs	(Labour)	34	
Keith Jacks	(Conservative)	367	Elected

TDC TIMETABLE OF MEETINGS 2016/17 – (revised as at 8th April 2016)

MAY 2016	JUNE 2016	JULY 2016	AUGUST 2016	SEPT 2016	OCT 2016	NOV 2016	DEC 2016
1S	1W	1F	1M	1T P	1S	1T O&S	1T H
2M BH	2T P	2S	2T	2F	2S	2W	2F
3T	3F	3S	3W	3S	3M	3T R	3S
4W	4S	4M	4T	4S	4T	4F	4S
5T TDC Elections	5S	5T R	5F	5M	5W	5S	5M
6F	6M	6W	6S	6T CS	6T	6S	6T
7S	7T R	7T	7S	7W	7F	7M	7W
8S	8W	8F	8M	8T H	8S	8T	8T CS
9M	9T CS	9S	9T	9F	9S	9W	9F
10T	10F	10S	10W	10S	10M	10T	10S
11W	11S	11M	11T	11S	11T	11F	11S
12T	12S	12T	12F	12M	12W	12S	12M
13F	13M	13W	13S	13T	13T R	13S	13T PP
14S	14T	14T	14S	14W	14F	14M	14W
15S	15W	15F	15M	15T PP	15S	15T	15T P
16M	16T H	16S	16T	16F	16S	16W	16F
17T	17F	17S	17W	17S	17M	17T C	17S
18W	18S	18M	18T	18S	18T	18F	18S
19T	19S	19T	19F	19M	19W	19S	19M
20F	20M	20W	20S	20T	20T	20S	20T
21S	21T	21T C	21S	21W	21F	21M	21W
22S	22W	22F	22M	22T	22S	22T	22T
23M	23T	23S	23T	23F	23S	23W	23F
24T	24F	24S	24W	24S	24M	24T P	24S
25W	25S	25M	25T	25S	25T	25F	25S
26T AC	26S	26T O&S	26F	26M	26W	26S	26M BH
27F	27M	27W	27S	27T R	27T P	27S	27T BH
28S	28T PP	28T P	28S	28W O&S	28F	28M	28W
29S	29W	29F	29M BH	29T P	29S	29T	29T
30M BH	30T P	30S	30T	30F	30S	30W	30F
31T		31S	31W		31M		31S

KEY TO CODING

AC	Annual Council
BH	Bank Holiday
C	Council
CS	Community Services Committee
H	Housing Committee
OS	Overview & Scrutiny Committee
P	Planning Committee
PP	Planning Policy Committee
R	Resources Committee

JAN 2017	FEB 2017	MAR 2017	APR 2017	MAY 2017
1S	1W	1W	1S	1M BH
2M BH	2T	2T CS	2S	2T
3T	3F	3F	3M	3W
4W	4S	4S	4T	4T SCC Elections
5T	5S	5S	5W	5F
6F	6M	6M	6T P	6S
7S	7T R	7T H	7F	7S
8S	8W	8W	8S	8M
9M	9T P	9T P	9S	9T
10T	10F	10F	10M	10W
11W	11S	11S	11T O&S	11T
12T P	12S	12S	12W	12F
13F	13M	13M	13T	13S
14S	14T	14T	14F BH	14S
15S	15W	15W	15S	15M
16M CS	16T	16T PP	16S	16T
17T H	17F	17F	17M BH	17W
18W PP	18S	18S	18T	18T
19T R	19S	19S	19W	19F
20F	20M	20M	20T C	20S
21S	21T	21T	21F	21S
22S	22W	22W	22S	22M
23M	23T C	23T R	23S	23T
24T	24F	24F	24M	24W
25W	25S	25S	25T	25T
26T	26S	26S	26W	26F
27F	27M	27M	27T P	27S
28S	28T	28T	28F	28S
29S		29W	29S	29M BH
30M		30T	30S	30T
31T O&S		31F		31W

NOTES

1. Resources Committee – additional meetings, if required, on 7th June and 13th October 2016. The main purpose of the 27th September meeting is to consider the Final Accounts for 2015/16 (which must be approved before the end of that month); other business could be transferred to the new 13th October slot.
2. O&S Committees in late July 2016, early November 2016 and late January 2017 to enable consideration of performance monitoring for the full Quarters 1,2 and 3 respectively. The O&S on 11th April 2017 is as late as possible and should enable monitoring information to be submitted for the first 2 months of Quarter 4. There will still be an O&S meeting at the end of September 2016 (Wednesday, 28th) to consider the 'ISA 260' audit of the Council's accounts.
3. The 'budget meetings' of the four Policy Committees in January 2017 will begin with Community Services (Monday, 16th) and end with Resources (Thursday, 19th).
4. Resources and Council meetings in February 2017 to consider final budgets and Council Tax levels for 2017/18.
5. Irregular Planning Committee cycles:
 - 5 weeks between the 28th April 2016 (last meeting of the 15/16 Municipal Year) and 2nd June ;
 - 5 weeks between the 28th July and 1st September 2016 meetings due to the August recess;
 - 3 weeks between the 24th Nov and 15th Dec 2016 meetings due to Christmas;
 - 3 weeks between the 6th April and 27th April 2017. The latter meeting is as late as possible in the 16/17 Municipal Year to avoid an excessively lengthy gap before the first meeting of 17/18.
6. Additional meetings can, of course, be arranged as and when necessary should it not prove practicable to deal with the business concerned within the confines of the above timetable.