

## THE DISTRICT COUNCIL OF TANDRIDGE

Minutes of a meeting of the Council held in the Council Chamber, Council Offices, Station Road East, Oxted on Thursday the 17<sup>th</sup> November 2016 at 7.30 p.m.

**PRESENT:** Councillors Cannon (Chairman), Cooley (Vice Chairman), Ainsworth, Allen, Mrs. Black, Mrs. Blake-Thomas, Botten, Mrs. Bradbury, Childs, Compton, Mrs. Connolly, Cooper, Davies, Duck, Mrs. Dunbar, Elias, Fisher, Fitzgerald, Harwood, Jecks, Jones, Lee, Mrs. Lockwood, Manley, Morrow, Mrs. Parker, Perkins, Prew, Pursehouse, Stead, Mrs. Steeds, Mrs. Steer, Mrs. Thorn, Mrs. Vickers, Mrs. Warner, Wates, Mrs. Webster, Weightman, Wren and Mrs. Young.

**APOLOGIES FOR ABSENCE:** Councillor Bond.

The meeting was preceded with a prayer read by the Reverend Tim Goode, vicar of St Luke's Church Whyteleafe

### 146. MINUTES

Subject to the word 'his' being replaced by the word 'her' in the resolution of Minute 65, the minutes of the special and ordinary meetings of the Council held on the 21<sup>st</sup> July 2016 were confirmed and signed by the Chairman.

### 147. CHAIRMAN'S ANNOUNCEMENTS

(i) New Members

Councillors Phil Davies and Keith Prew were welcomed to their first Council meeting since their respective by-elections.

(ii) The late Honorary Alderman Richard Butcher

The Chairman reflected on the sad passing of Honorary Alderman Richard Butcher on the 8<sup>th</sup> August. Mr. Butcher was one of the original Members of TDC when the Authority was created in 1973. He had also served on the former Caterham & Warlingham Urban District Council from 1968. He went on to represent the Woldingham Ward of TDC and was Chairman of the Council on two occasions. He was made an Alderman in 2012 following his retirement in recognition of his 44 years of Local Government service in the area. Members stood in silence as a mark of respect.

(iii) Forthcoming civic functions

The Chairman announced the following three dates for charity fundraising events in the New Year:

- Wednesday 18<sup>th</sup> January - charity quiz night at Chaldon Village Hall
- Friday 10<sup>th</sup> February – charity wine tasting evening at the Soper Hall Caterham
- Friday 17<sup>th</sup> March – St Patrick's Day Charity Ball at the Surrey National Golf Club, Chaldon.

(iv) Sonia Hunt (Caterham Town Crier) - Heart of Gold Award

The Chairman welcomed Sonia to the meeting and was pleased to announce that she had been honoured with a “Heart of Gold” award from the Loyal Company of Town Criers. He presented Sonia with the award and, together with Councillor Mrs. Thorn, paid tribute to her fundraising activities, including the support she gave to the Bletchingley Skills Centre.

## 148. REPORTS OF COMMITTEES

**RESOLVED** - that the reports of the following Committees be received and the recommendations therein adopted:

**Licensing Committee** (21<sup>st</sup> July)

**Overview & Scrutiny Committee** (26<sup>th</sup> May and 26<sup>th</sup> July)

**Planning Committee** (28<sup>th</sup> July)

**Planning Committee** (1<sup>st</sup> September)

**Community Services Committee** (6<sup>th</sup> September)

Minute 89 – Rent Subsidy Grants Sub-Committee – 20<sup>th</sup> July 2016 (rent subsidy application from the East Surrey Museum)

In accordance with the Council’s Code of Conduct for Members, Councillor Mrs. Connolly declared a non-pecuniary interest in connection with the above Minute on the grounds that she was the Chairman of the Museum’s Management Committee.

**Housing Committee** (8<sup>th</sup> September)

**Planning Policy Committee** (15<sup>th</sup> September)

Minute 109 – Community Infrastructure Levy Strategic Fund Bidding (application from the Soper Hall Community Centre Limited)

In accordance with the Council’s Code of Conduct for Members, Councillor Cooper declared a non-pecuniary interest in connection with the above Minute on the grounds that he was a Director of the Soper Hall Community Centre Limited.

**Resources Committee** (27<sup>th</sup> September)

**Overview & Scrutiny Committee** (28<sup>th</sup> September)

**Planning Committee** (29<sup>th</sup> September)

**Resources Committee** (25<sup>th</sup> October)

Minute 133 – Members’ Special Responsibility Allowances – review by the Independent Remuneration Panel

The following amendment (insertion of the additional words shown in underlined italics) to Recommendation A of this minute was moved by Councillor Morrow and seconded by Councillor Wren:

“the Independent Remuneration Panel’s recommendations (*with the exception of instances where there are two Vice-Chairmen for a Committee, in which case a single SRA of £1,443 be shared between the two of them*) be adopted and the new Special Responsibility Allowance payments be made effective from the beginning of the current Municipal Year”

Upon being put to the vote, the amendment was lost.

**Planning Policy Committee** (31<sup>st</sup> October 2016)

**Chief Officer Sub-Committee** (1<sup>st</sup> November 2016)

**Overview & Scrutiny Committee** (1<sup>st</sup> November 2016)

## **149. PROPOSED REVISIONS TO THE MEMBERSHIP OF COMMITTEES AND APPOINTMENTS TO OUTSIDE BODIES**

Such revisions were proposed in light of:

- the changes to the composition / political balance of the Council since the Annual meeting on the 26<sup>th</sup> May 2016; and
- the Administration’s wish for the Council to appoint Members to the Tandridge Local Committee and to make changes to two outside body appointments.

The current membership of the Council’s committees had been determined at the Annual Meeting on 26th May in accordance with the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990. This legislation required the Council’s Committees (with the exception of Licensing and Standards) to be proportionate to the overall political balance of the Authority. The composition of the Council had since changed following two by-elections; two Members transferring from one political group to another; and a further Councillor resignation. A report was presented which proposed revisions to Committee membership in light of the new political balance.

Furthermore, the Administration wished to re-establish Member level engagement with the Tandridge Local Committee and to make changes to the Council’s representation on two outside bodies. The report included recommended appointments to these positions.

**RESOLVED** – that

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- A. the revisions to the membership of the Council's Committees, shown at Appendix 'A', be approved;
- B. the following District Councillors be appointed to (Surrey County Council's) Tandridge Local Committee:
- Councillors Botten, Cannon, Cooper, Fisher, Stead and Steeds, with Councillor Connolly as a substitute;
- C. regarding the Tandridge Joint Consultative Committee (the forum whereby Members engage with staff representatives):
- Councillor Pursehouse be replaced by Councillor Botten; and
  - Councillor Thorn take the place of ex-Councillor Pannett;
- D. the following Members be appointed to represent the Council on the East Surrey Community Safety Partnership and the Tandridge Voluntary Service Council (both in place of Councillor Connolly):
- East Surrey Community Safety Partnership – Councillor Thorn; and
  - Tandridge Voluntary Service Council - Councillor Parker.

Rising: 9.55 p.m.

APPENDIX 'A'

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Community Services Committee					
Current			Proposed		
1	Con	Blake-Thomas	1	Con	Blake-Thomas
2	Con	Cannon	2	Con	Cannon
3	Con	Childs (C)	3	Con	Childs (C)
4	Con	Connolly	4	Con	Connolly
5	Con	Duck	5	Con	Duck
6	Con	Elias	6	Con	Elias
7	Con	Steer (VC)	7	Con	Steer (VC)
8	Con	Thorn	8	Con	Thorn
9	Lib Dem	Lee	9	Lib Dem	Lee
10	Lib Dem	Jones	10	Lib Dem	<i>to be advised on 25<sup>th</sup> Nov*</i>
			11	Ind Group	Allen

\* seat number 10 on the Community Services Committee was subsequently filled by Councillor Mrs. Cooper

Housing Committee					
Current			Proposed		
1	Con	Childs	1	Con	Ainsworth
2	Con	Fitzgerald	2	Con	Childs
3	Con	Parker	3	Con	Fitzgerald
4	Con	Vickers (VC)	4	Con	Parker
5	Con	Wates (VC)	5	Con	Vickers (VC)
6	Con	Weightman (C)	6	Con	Wates (VC)
7	Con	Young	7	Con	Weightman (C)
8	Ind Group	Allen	8	Con	Young
9	Lib Dem	Morrow	9	Ind Group	Allen
10	Ind	Manley	10	Lib Dem	Morrow
			11	Ind	Manley

Overview & Scrutiny Committee					
Current			Proposed		
1	Con	Compton (C)	1	Con	Compton (C)
2	Con	Cooley	2	Con	Cooley
3	Con	Duck (VC)	3	Con	Duck (VC)
4	Con	Elias	4	Con	Elias
5	Con	Perkins	5	Con	Perkins
6	Lib Dem	Jones	6	Lib Dem	Jones
			7	OLRG	<i>OLRG does not wish to take this position up at the present time</i>

Planning Committee					
Current			Proposed		
1	Con	Black (C)	1	Con	Mrs. Black (C)
2	Con	Bond	2	Con	Bond
3	Con	Mrs. Dunbar	3	Con	Dunbar
4	Con	Fitzgerald	4	Con	Fitzgerald
5	Con	Harwood (VC)	5	Con	Harwood (VC)
6	Con	Lockwood	6	Con	Lockwood
7	Con	Stead	7	Con	Stead
8	Con	Weightman	8	Con	Weightman
9	Lib Dem	Morrow	9	Lib Dem	Morrow
10	Lib Dem	*			

*\*seat previously occupied by ex-Councillor Caudle*

Planning Policy Committee					
Current			Proposed		
1	Con	Black	1	Con	Black
2	Con	Bond (C)	2	Con	Bond (C)
3	Con	Harwood	3	Con	Harwood
4	Con	Jecks	4	Con	Dunbar
5	Con	*	5	Con	Jecks (VC)
6	Con	Steeds	6	Con	Prew
7	Con	Vickers	7	Con	Steeds
8	Lib Dem	Botten	8	Con	Vickers
9	Lib Dem	Caudle	9	Lib Dem	Botten
10	OLRG	Wren	10	Lib Dem	Jones
			11	OLRG	Wren

*\*seat previously occupied by ex-Councillor Pannett*

Resources Committee					
Current			Proposed		
1	Con	Ainsworth (C)	1	Con	Ainsworth (C)
2	Con	Compton	2	Con	Compton
3	Con	Cooley	3	Con	Cooley
4	Con	Cooper	4	Con	Cooper
5	Con	Stead (VC)	5	Con	Fisher
6	Con	Steer	6	Con	Stead (VC)
7	Con	Wates	7	Con	Steer
8	Con	Webster (VC)	7	Con	Wates
9	Lib Dem	Pursehouse	9	Con	Webster (VC)
10	Lib Dem	Mrs. Warner	10	Lib Dem	Botten
			11	Lib Dem	Lee
			12	Ind Group	Pursehouse
			13	OLRG	Davies

Licensing Committee					
Current			Proposed		
1	Con	Black (C)	1	Con	Black (C)
2	Con	Bradbury	2	Con	Bradbury
3	Con	Cooley	3	Con	Cooley
4	Con	Dunbar	4	Con	Harwood
5	Con	Harwood	5	Con	Parker
6	Con	Parker	6	Con	Perkins
7	Con	Perkins	7	Con	Prew
8	Con	Thorn (VC)	8	Con	Thorn (VC)
9	Ind Group	Allen	9	Ind Group	Allen
10	Lib Dem	Botten	10	Lib Dem	Botten
			11	Lib Dem	Warner