

THE DISTRICT COUNCIL OF TANDRIDGE

Minutes of a meeting of the Council held in the Council Chamber, Council Offices, Station Road East, Oxted on the 14th February 2019 at 7.30 p.m.

PRESENT: Councillors Cooley (Chair), Dunbar (Vice-Chair), Ainsworth, Allen, Black, Blake-Thomas, Bloore, Botten, Cannon, Childs, Connolly, D. Cooper, M. Cooper, Davies, Dennis, Duck, Elias, Farr, Fisher, Fitzgerald, Gray, Jecks, Jones, Lee, Lockwood, Mills, Morrow, Parker, Pursehouse, Ridge, Rujbally, Sayer, Steeds, Steer, Vickers, Wates, and White.

APOLOGIES FOR ABSENCE: Councillors Bourne, Harwood, Manley, Orrick and Wren.

The meeting was preceded with a prayer read by the Reverend Michelle Edmonds of All Saints Church, Warlingham.

238. MINUTES OF THE PREVIOUS COUNCIL MEETING

The minutes of the Council meeting held on the 6th December 2018 were confirmed and signed by the Chair.

239. CHAIR'S ANNOUNCEMENTS

The Chair thanked those who had supported the charity quiz night on the 1st February 2019 and gave notice of the following civic events, the proceeds from which would also be donated to certain charities:

- Jive Aces concert on 21st February 2019 at Caterham School
- afternoon tea party on 22nd March 2019 at Woldingham Golf Club.

The Chair announced that Billy McKenna would be retiring on the 1st March 2019 after nearly 16 years' service as a civic attendant. Councillor Fisher presented Billy with a gift on behalf of Members and thanked him for his contribution to Tandridge.

240. QUESTIONS SUBMITTED UNDER STANDING ORDER 29(2)

County Councillor McIntosh and Councillor Sayer read out questions submitted under Standing Order 29(2). Responses were read out by Councillors Jecks and Pursehouse respectively. The two questions and responses are shown at Appendix A.

241. REPORTS OF COMMITTEES

RESOLVED – that, subject to the amendment to the minutes of the Planning Policy committee meeting on the 16th January 2019 as shown below, the reports of the following meetings be received, and the recommendations therein be adopted:

Community Infrastructure Levy Committee (4th December 2018)

Strategy & Resources Committee (11th December 2018)

Planning Committee (13th December 2018)

Planning Policy Committee (19th December 2018)

Planning Committee (10th January 2019)

Community Services Committee (14th January 2019)

Housing Committee (15th January 2019)

Planning Policy Committee (16th January 2019)

Subject to an amendment to Minute 217 (Local Plan update), namely the addition of the words: *“in the interests of openness and transparency”* at the beginning of Councillor Sayer’s motion within the fourth paragraph of the preamble

Overview & Scrutiny Committee (29th January 2019)

Finance Committee (31st January 2019)

Strategy & Resources (5th February 2019)

242. CAPITAL EXPENDITURE INVESTMENT PROGRAMME 2019-22

A report was submitted from the Strategy & Resources Committee, arising from its meeting on the 5th February 2019, concerning the Council’s Capital Programme for the next 3 years 2019/20 to 2021/22.

RESOLVED – that:

- A. the Council’s overall proposed Capital Programme covering the period 2019/20 to 2021/22 be agreed as set out in Appendix B which includes;
 - (i) the changes to schemes within the current continuing Capital Programme 2019-2022 as set out in Appendix C;
 - (ii) the addition of the new schemes to be included within the current Capital Programme as set out in Appendix D;
- B. the proposed financing plan for the Capital Programme, as set out in Appendix E, be agreed;
- C. the Prudential Indicators, as set out in Appendix F, be agreed.

243. COUNCIL TAX 2019/20 AND REVENUE BUDGET SETTING

A report was submitted from the Strategy & Resources Committee, arising from its meeting on the 5th February 2019, regarding the level of Council Tax to apply in 2019/20 and the General Fund revenue budget 2019/20.

The precept figures previously advised by Surrey County Council contained a minor error, resulting in the precept levels within the report for bands E to H being 1p too high. Corrected precept tables had since been circulated to Members and were reflected in resolution O below.

RESOLVED – that:

- A. the General Fund revenue budget for 2019/20 be £10,441,970 which includes all income and expenditure plans for Policy Committees;
- B. a Band 'D' Council Tax for 2019/20 of £215.98 be agreed;
- C. the estimated General Revenue Reserve be £2,262,000;
- D. £400,000 be released from the Business Rate reserve be agreed to make a capital contribution to the 2019/20 capital scheme – 'Ellice Road car park decking';
- E. £50,000 be released from New Homes Bonus (held within the RCCO reserve) to make a capital contribution to the 2019/20 capital scheme, 'Children's Playground Improvements';
- F. £75,000 be released from New Homes Bonus (held within the RCCO reserve) to be agreed to fund revenue growth in 2019/20 for Children's Centres;
- G. the outcome of the Local Government Settlement be noted;
- H. the Parish Council precept requirements for 2019/20 be noted;
- I. the latest updated position for budgetary control for period 9, as at 31st December 2018, be noted;
- J. the current Local Council Tax support scheme (unchanged) be adopted for financial year 2019/20;
- K. it be noted that the Council has calculated the Council Tax Base 2019/20:
 - (i) for the whole area as **38,237.10**, in accordance with section 31B of the Local Government Finance Act 1992, as amended (the "Act"); and
 - (ii) for dwellings in those parts of its area to which a Parish precept relates as shown below:

Parishes of:	Tax Base
Bletchingley	1,352.8
Burstow	1,936.7
Caterham on the Hill	5,206.9
Caterham Valley	3,828.6
Chaldon Village	965.4
Chelsham & Farleigh	411.7
Crowhurst	173.6
Dormansland	1,689.0
Felbridge	1,159.8
Godstone	2,499.1
Horne	438.4
Limpsfield	2,049.5
Lingfield	1,946.8
Nutfield	1,214.9
Outwood	338.0
Oxted	5,095.3
Tandridge	336.8
Tatsfield	892.0
Titsey	36.2
Warlingham	3,956.4
Whyteleafe Village	1,796.4
Woldingham	1,182.3

- L. the Council Tax Requirement for the Council's own purposes for 2019/20 (excluding Parish precepts) is **£8,258,449**;
- M. the following amounts be calculated for the year 2019/20 in accordance with Sections 31 to 36 of the Act:
- (i) **£42,878,911** the Act taking into account all precepts issued to it by Parish Councils;
 - (ii) **£33,683,881** being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act;
 - (iii) **£9,195,030** being the amount by which the aggregate at (i) above exceeds the aggregate at (ii) above, calculated by the Council, in accordance with Section 31A(4) of the Act, as its Council Tax requirement for the year;
 - (iv) **£240.47** being the amount at (iii) above divided by the amount at E(i) above, calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year (including Parish precepts);
 - (v) **£936,581** being the aggregate amount of all special items (Parish precepts) referred to in Section 34(1) of the Act;
 - (vi) **£215.98** being the amount at (iv) above less the result given by dividing the amount at (v) above by the amount at F(i) above, calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those part of its area to which no special item relates;

- N. it be noted that the County Council and the Police & Crime Commissioner have issued precepts to the Council in accordance with Section 40 of the Local Government Finance Act 1992 for each category of dwellings in the Council's area as indicated in the table below;
- O. the Council, in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, hereby sets the aggregate amounts shown in the tables below as the amounts of Council Tax for 2019/20 for each part of its area and for each of the categories of dwellings;

Tandridge District Council (includes Parish Precept):

Parish of:	Valuation Bands							
	A £	B £	C £	D £	E £	F £	G £	H £
Bletchingley	162.96	190.12	217.28	244.44	298.76	353.08	407.40	488.88
Burstow	169.31	197.52	225.74	253.96	310.40	366.83	423.27	507.92
Caterham on the Hill	157.20	183.40	209.60	235.80	288.20	340.60	393.00	471.60
Caterham Valley	156.61	182.70	208.81	234.91	287.12	339.31	391.52	469.82
Chaldon Village	164.10	191.44	218.79	246.14	300.84	355.53	410.24	492.28
Chelsham & Farleigh	173.36	202.25	231.14	260.04	317.83	375.61	433.40	520.08
Crowhurst	201.02	234.52	268.02	301.53	368.54	435.54	502.55	603.06
Dormansland	165.70	193.30	220.92	248.54	303.78	359.00	414.24	497.08
Felbridge	153.76	179.38	205.01	230.64	281.90	333.15	384.40	461.28
Godstone	160.11	186.79	213.47	240.16	293.53	346.90	400.27	480.32
Horne	182.01	212.34	242.67	273.01	333.68	394.35	455.02	546.02
Limpsfield	154.55	180.30	206.06	231.82	283.34	334.85	386.37	463.64
Lingfield	162.82	189.95	217.09	244.23	298.51	352.78	407.05	488.46
Nutfield	177.34	206.88	236.44	266.00	325.12	384.22	443.34	532.00
Outwood	182.10	212.45	242.80	273.15	333.85	394.55	455.25	546.30
Oxted	150.53	175.61	200.70	225.79	275.97	326.14	376.32	451.58
Tandridge	167.74	195.69	223.65	251.61	307.53	363.44	419.35	503.22
Tatsfield	176.87	206.34	235.82	265.30	324.26	383.21	442.17	530.60
Titsey	143.99	167.98	191.98	215.98	263.98	311.97	359.97	431.96
Warlingham	156.28	182.32	208.37	234.42	286.52	338.61	390.70	468.84
Whyteleafe Village	158.36	184.74	211.14	237.53	290.32	343.10	395.89	475.06
Woldingham	168.84	196.98	225.12	253.26	309.54	365.82	422.10	506.52

Precepting Authorities:

Precepting Authority:	Valuation Bands							
	A £	B £	C £	D £	E £	F £	G £	H £
Surrey County Council Basic	900.74	1,050.86	1,200.99	1,351.11	1,651.36	1,951.60	2,251.85	2,702.22
Surrey County Council Adult Social Care	68.26	79.64	91.01	102.39	125.14	147.90	170.65	204.78
SCC	969.00	1,130.50	1,292.00	1,453.50	1,776.50	2,099.50	2,422.50	2,907.00
Surrey Police & Crime Commissioner	173.71	202.67	231.62	260.57	318.47	376.38	434.28	521.14

Aggregate of Council Tax Requirements:

Parish of:	Valuation Bands							
	A £	B £	C £	D £	E £	F £	G £	H £
Bletchingley	1,305.67	1,523.29	1,740.90	1,958.51	2,393.73	2,828.96	3,264.18	3,917.01
Burstow	1,312.02	1,530.69	1,749.36	1,968.03	2,405.37	2,842.71	3,280.05	3,936.05
Caterham on the Hill	1,299.91	1,516.57	1,733.22	1,949.87	2,383.17	2,816.48	3,249.78	3,899.73
Caterham Valley	1,299.32	1,515.87	1,732.43	1,948.98	2,382.09	2,815.19	3,248.30	3,897.95
Chaldon Village	1,306.81	1,524.61	1,742.41	1,960.21	2,395.81	2,831.41	3,267.02	3,920.41
Chelsham & Farleigh	1,316.07	1,535.42	1,754.76	1,974.11	2,412.80	2,851.49	3,290.18	3,948.21
Crowhurst	1,343.73	1,567.69	1,791.64	2,015.60	2,463.51	2,911.42	3,359.33	4,031.19
Dormansland	1,308.41	1,526.47	1,744.54	1,962.61	2,398.75	2,834.88	3,271.02	3,925.21
Felbridge	1,296.47	1,512.55	1,728.63	1,944.71	2,376.87	2,809.03	3,241.18	3,889.41
Godstone	1,302.82	1,519.96	1,737.09	1,954.23	2,388.50	2,822.78	3,257.05	3,908.45
Horne	1,324.72	1,545.51	1,766.29	1,987.08	2,428.65	2,870.23	3,311.80	3,974.15
Limpsfield	1,297.26	1,513.47	1,729.68	1,945.89	2,378.31	2,810.73	3,243.15	3,891.77
Lingfield	1,305.53	1,523.12	1,740.71	1,958.30	2,393.48	2,828.66	3,263.83	3,916.59
Nutfield	1,320.05	1,540.05	1,760.06	1,980.07	2,420.09	2,860.10	3,300.12	3,960.13
Outwood	1,324.81	1,545.62	1,766.42	1,987.22	2,428.82	2,870.43	3,312.03	3,974.43
Oxted	1,293.24	1,508.78	1,724.32	1,939.86	2,370.94	2,802.02	3,233.10	3,879.71
Tandridge	1,310.45	1,528.86	1,747.27	1,965.68	2,402.50	2,839.32	3,276.13	3,931.35
Tatsfield	1,319.58	1,539.51	1,759.44	1,979.37	2,419.23	2,859.09	3,298.95	3,958.73
Titsey	1,286.70	1,501.15	1,715.60	1,930.05	2,358.95	2,787.85	3,216.75	3,860.09
Warlingham	1,298.99	1,515.49	1,731.99	1,948.49	2,381.49	2,814.49	3,247.48	3,896.97
Whyteleafe Village	1,301.07	1,517.91	1,734.76	1,951.60	2,385.29	2,818.98	3,252.67	3,903.19
Woldingham	1,311.55	1,530.15	1,748.74	1,967.33	2,404.51	2,841.70	3,278.88	3,934.65

- P. the Council hereby determines that its relevant basic amount of Council Tax for the financial year 2019/20, which reflects a £6.27 (2.99%) increase to Band D, is not excessive (such determination being in accordance with principles approved under Section 52ZB of the Local Government Finance Act 1992, as amended by section 5 of the Localism Act 2011).

The adoption of the recommendations under Minute 243 above was the subject of a recorded vote in accordance with Standing Order 12 (5). All Members present voted in favour of the resolution, namely:

Councillors Ainsworth, Allen, Black, Blake-Thomas, Bloore, Botten, Cannon, Childs, Connolly, Cooley, D. Cooper, M. Cooper, Davies, Dennis, Duck, Dunbar, Elias, Farr, Fisher, Fitzgerald, Gray, Jecks, Jones, Lee, Lockwood, Mills, Morrow, Parker, Pursehouse, Ridge, Rujbally, Sayer, Steeds, Steer, Vickers, Wates, and White.

Rising: 9.47 pm

Questions submitted under Standing Order 29

Question from (County Councillor) Cameron McIntosh:

“Does the Council acknowledge the difficulties faced by younger people who wish to remain in the District but struggle to find a place of their own due to the shortage of accommodation and unaffordable house prices? As a County Councillor at Surrey who is the only Councillor still to live at home, I have struggled to get on the housing ladder and find a home in the area I have grown up in, gone to school, worked and now serve.”

Response from Councillor Jecks:

“I’m sorry that you are struggling to find a home in the District you were brought up in. The Council does acknowledge the scandal of a whole generation being priced out of the housing market and we are committed to doing something about it where we can. Our recently submitted local plan recognises the tension between protecting the green character of the District on the one hand, including protected areas like the green belt, and the need for extra housing. In developing the plan, we were determined to provide the mix of the new housing needed, not just in size but in a variety of tenures, from council housing on one end of the spectrum to self-build on the other, as well as shared ownership and other schemes to help people achieve what most of us take for granted, namely their own home.

Importantly, the plan also has a commitment to provide at least 1000 homes in the new garden community where the council will have nomination rights. This means we will be able to ensure these homes are available to Tandridge residents and will not simply be snapped up from people outside the District.”

Questions from Councillor Sayer:

- “ (i) Why has the Chief Executive, Louise Round, condoned an officer passing on information to a favoured Councillor, Martin Fisher, and not giving it to other Councillors in contravention of the specific agreement at the Planning Policy Committee of 16 January that all Councillors would be sent all correspondence from the Inspectorate about the Local Plan?”*
- (ii) My concern is that condoning what has happened demonstrates bias and a lack of impartiality. If there is a lack of impartiality at the top, it is likely to infect the whole organisation. What is the Council’s response to my concern?”*

Response from Councillor Pursehouse:

“The basic answer is that the first half of (i) does not apply, because there was no contravention.

Councillor Sayer raised this issue at the last Overview & Scrutiny meeting, representing it as the Leader of the Council being sent a communication, while no-one else on the committee had. This would have been a contravention of the undertaking made at Planning Policy, which was that all correspondence with the Inspector would be circulated where possible (the point was made that what could be circulated was a decision for the Inspector and the Programme Officer, not us).

I undertook, as Chairman of the Overview & Scrutiny Committee, to look into the issue with the Chief Executive and the Leader. Having done so, I discovered that the situation was not as represented by Councillor Sayer, although her conclusion was understandable, when the Leader announced at a public meeting that an inspector had been appointed, before members of Planning Policy had been informed.

The actual situation was that no correspondence had been sent to Councillor Fisher. He had been informed of the appointment by the Chief Executive during one of his daily sessions at the council offices.

The undertaking at Planning Policy referred only to correspondence and made no mention of passing on information in the normal course of council business, nor was there any such implication or understanding. I can attest to that as I was at that meeting.

The first piece of correspondence which should have been circulated in a timely manner, was the notification of the appointment of an inspector, which was received by the council after office hours on January 18th. Unfortunately, the overworked staff, who had been working ridiculous hours to get the plan itself in on time, took a number of well-deserved days off the following week. This meant that a copy of the correspondence was not received by Councillor Sayer until January 29th, and some other members of Planning Policy the day after.

While the reasons for this delay are understandable, in my view it should not have happened. While there was no undertaking made about time scale of Members receiving copies of the correspondence, members of Planning Policy were entitled to expect to receive it within a few days, not more than a week. There should be a method of covering work such as this when key officers are on leave. I realise this is easier said than done with a limited workforce, but it is something members are entitled to expect.

The Chief Executive and the rest of the team are endeavouring to ensure this does not happen again in future and have undertaken to pass on correspondence within five working days. There may be times when permission needs to be obtained to share the correspondence from the inspectorate, which could take time. This has been adhered to in two cases that have arisen since.

As this delay affected more Conservative and Liberal Democrat councillors than OLRG Independents Alliance members, there was obviously no issue of officer bias. As far as the contention that officers passed on information to a "favoured" councillor in a biased way, that is also clearly not the case. Councillor Fisher was told in his capacity as Leader. I believe most Members would accept that the Chief Executive must be free to brief councillors in whatever order she feels appropriate, as long as all concerned Members are briefed soon after.

Depending on the issue, it makes sense for officers to brief those Members with special responsibilities, and possibly ward councillors, before other Members. This allows them to discuss issues and options with officers and have time to think before other Members start calling them about it.

While this possibly does not directly apply to the appointment of an inspector, it was not a secret, so there was no reason not to tell Councillor Fisher about it on his daily visit. Also, there was no reason for the Chief Executive to make a special effort to inform other councillors in advance of them receiving their copies of the correspondence. This information would have been given to them if they had asked for it, or the issue had come up in the course of conversation.

There was no bias in any of this on the part of any officer. However, I feel that it was regrettable that the Leader announced the appointment at a public meeting before other Members of the council were briefed, something for which Councillor Fisher has apologised to Councillor Sayer.

However, while these events may have been unfortunate, there was no bias against, or in favour of, any party or individual councillor.

Proposed Capital Programme 2019-2022

Current Continuing Capital Schemes	Revised Continuing Programme 2018/21					Proposed Capital Programme 2019/22				
	Current Budget 2018/19	Draft Budget 2019/20	Draft Budget 2020/21	Draft Budget 2021/22	Total Budget	Current Budget 2018/19	Draft Budget 2019/20	Draft Budget 2020/21	Draft Budget 2021/22	Total Budget
Housing HRA	705,000	655,000	480,000	0	1,840,000	705,000	655,000	480,000	795,000	2,635,000
Structural Works	866,000	514,000	800,000	0	2,180,000	866,000	514,000	800,000	392,000	2,572,000
Modernisation & Improvements	118,000	393,000	448,000	0	959,000	118,000	393,000	448,000	481,000	1,440,000
Energy Efficiency Works	667,000	628,000	620,000	0	1,915,000	667,000	628,000	620,000	445,000	2,360,000
Service Renewals	495,100	490,000	450,000	0	1,435,100	495,100	490,000	450,000	395,000	1,830,100
Void Works	143,500	175,000	175,000	0	493,500	143,500	175,000	175,000	200,000	693,500
Health & Safety	289,200	200,000	200,000	0	689,200	289,200	225,000	225,000	225,000	964,200
Adaptations for the Disabled	122,200	135,000	135,000	0	392,200	122,200	135,000	135,000	125,000	517,200
Essential Structural Works	20,200	75,000	90,000	0	185,200	20,200	75,000	90,000	70,000	255,200
Communal Services	6,783,300	2,352,300	76,700	0	9,212,300	6,783,300	9,815,300	13,372,300	1,536,600	31,507,500
Council House Building	0	0	0	0	0	0	0	0	0	0
Meadow Roof Repairs	70,000	0	0	0	70,000	70,000	30,000	20,000	20,000	140,000
Housing Management Software	0	0	0	0	0	0	0	0	0	0
Total - Housing HRA	10,279,500	5,617,300	3,474,700	0	19,371,500	10,279,500	13,135,300	16,815,300	4,684,600	44,914,700
Housing GF	426,900	220,000	220,000	0	866,900	426,900	426,000	426,000	426,000	1,704,900
Disabled Facilities Grant	174,400	100,000	100,000	0	374,400	174,400	100,000	100,000	100,000	474,400
Housing Enabling - General	601,300	320,000	320,000	0	1,241,300	601,300	526,000	526,000	526,000	2,179,300
Total - Housing GF	601,300	320,000	320,000	0	1,241,300	601,300	526,000	526,000	526,000	2,179,300
Community Services	75,000	75,000	75,000	0	225,000	75,000	75,000	75,000	75,000	300,000
Children's Playground Improvements	100,000	100,000	100,000	0	300,000	100,000	100,000	100,000	100,000	400,000
Parks, Pavilions & Open Spaces	2,225,000	0	0	0	2,225,000	2,225,000	0	0	0	2,225,000
Freedom Leisure-Capital Refurbishment Loan	40,000	40,000	40,000	0	80,000	40,000	40,000	40,000	40,000	160,000
Vehicle Fleet Renewals	149,300	0	0	0	149,300	149,300	0	0	0	149,300
Leisure Pool & de Stafford Repairs/Renewals	0	600,000	0	0	600,000	0	600,000	0	0	600,000
Collection / Containerisation	75,000	0	0	0	75,000	75,000	30,000	30,000	0	135,000
Car Park Equipment/Maintenance	151,000	4,307,000	0	0	4,458,000	151,000	4,307,000	0	0	4,458,000
Ellice Road Car Park Decking	0	0	0	0	0	0	275,000	275,000	0	275,000
Public Conveniences	0	0	0	0	0	0	2,000	2,000	2,000	24,000
Litter Bins	0	0	0	0	0	0	2,000	2,000	0	20,000
Roads&Paths at St.Mary's Church Cemetery	0	0	0	0	0	0	0	0	0	0
Land Drainage	0	0	0	0	0	0	10,000	10,000	10,000	30,000
Plant & Machinery Replacement Programme	0	0	0	0	0	0	8,000	8,000	8,000	24,000
Waste Vehicles	0	0	0	0	0	0	3,500,000	0	0	3,500,000
Garden Waste Bins	0	0	0	0	0	0	96,000	96,000	15,000	126,000
Playground Improvements (Match Funding Pot)	0	0	0	0	0	0	50,000	50,000	0	50,000
Total - Community Services	2,815,300	5,122,000	175,000	0	8,112,300	2,815,300	9,131,000	555,000	250,000	12,751,300
Resources	50,000	50,000	100,000	0	200,000	50,000	50,000	100,000	0	200,000
Council Offices Major Maintenance Programme	573,600	50,000	130,000	0	753,600	573,600	150,000	150,000	50,000	923,600
Customer First / IT	0	0	0	0	0	0	0	0	0	0
IT Peripherals	0	0	0	0	0	0	0	0	0	0
Commercial Acquisition Property Programme	0	0	0	0	0	0	0	0	0	0
Development Fund Programme Property	0	0	0	0	0	0	0	0	0	0
Investment & Development Fund	70,940,000	65,000,000	65,000,000	0	200,940,000	70,940,000	65,000,000	65,000,000	0	200,940,000
Land / Asset Development	300,000	0	0	0	300,000	300,000	0	0	0	300,000
Total - Resources	71,863,600	65,100,000	65,230,000	0	202,193,600	71,863,600	65,200,000	65,250,000	50,000	202,363,600
Total Capital Programme	85,559,700	76,159,300	69,199,700	0	230,918,700	85,559,700	87,992,300	83,146,300	5,510,600	262,208,900

New Schemes 2019/20	New Schemes 2020/21	Schemes 2021/22
25,000	25,000	200,000
7,463,000	13,295,600	1,536,600
30,000	20,000	20,000
7,518,000	13,340,600	4,684,600
206,000	206,000	426,000
206,000	206,000	526,000
30,000	30,000	75,000
275,000	275,000	100,000
20,000	2,000	2,000
20,000	10,000	10,000
8,000	8,000	8,000
3,500,000	0	0
96,000	15,000	15,000
50,000	380,000	250,000
4,009,000	380,000	250,000
100,000	20,000	50,000
100,000	20,000	50,000
100,000	20,000	50,000
100,000	20,000	50,000
70,940,000	65,000,000	65,000,000
300,000	0	0
71,863,600	65,200,000	65,000,000
85,559,700	87,992,300	262,208,900

Current Continuing Capital Programme 2019-2022 (Approved and Draft)

Current Continuing Capital Schemes	Current Budget 2018/19	Approved Budget 2019/20	Approved Budget 2020/21	Approved Budget 2021/22	Total Budget
Housing HRA					
Structural Works	500,000	655,000	480,000	0	1,635,000
Modernisation & Improvements	986,000	950,000	990,000	0	2,926,000
Energy Efficiency Works	89,400	458,000	473,000	0	1,020,400
Service Renewals	550,300	628,000	620,000	0	1,798,300
Void Works	780,400	490,000	450,000	0	1,720,400
Health & Safety	125,000	175,000	175,000	0	475,000
Adaptations for the Disabled	249,200	200,000	200,000	0	649,200
Essential Structural Works	118,600	135,000	135,000	0	388,600
Communal Services	27,300	75,000	90,000	0	192,300
Council House Building	7,887,600	2,352,300	76,700	0	10,316,600
Meadowy Roof Repairs	0	0	0	0	0
Housing Management Software	22,000	0	0	0	22,000
Total - Housing HRA	11,335,800	6,118,300	3,689,700	0	21,143,800
Housing GF					
Disabled Facilities Grant	426,900	220,000	220,000	0	866,900
Housing Enabling - General	174,400	100,000	100,000	0	374,400
Total - Housing GF	601,300	320,000	320,000	0	1,241,300
Community Services					
Children's Playground Improvements	75,000	75,000	75,000	0	225,000
Parks, Pavilions & Open Spaces	100,000	100,000	100,000	0	300,000
Freedom Leisure-Capital Refurbishment Loan	2,225,000	0	0	0	2,225,000
Vehicle Fleet Renewals	40,000	40,000	0	0	80,000
Leisure Pool & de Stafford Repairs/Renewals	149,300	0	0	0	149,300
Collection / Containerisation	300,000	300,000	0	0	600,000
Car Park Equipment/Maintenance	75,000	0	0	0	75,000
Ellice Road Car Park Decking	3,800,000	0	0	0	3,800,000
Total - Community Services	6,764,300	515,000	175,000	0	7,454,300
Resources					
Council Offices Major Maintenance Programme	50,000	100,000	50,000	0	200,000
Customer First / IT	573,600	50,000	130,000	0	753,600
Investment & Development Fund	70,940,000	65,000,000	65,000,000	0	200,940,000
Land / Asset Development	300,000	0	0	0	300,000
Total - Resources	71,863,600	65,150,000	65,180,000	0	202,193,600
Total Capital Programme	90,565,000	72,103,300	69,364,700	0	232,033,000

Revision 2018/19	Revision 2019/20	Revision 2020/21
205,000	-436,000	-190,000
-120,000	-65,000	-25,000
28,600		
116,700		
-285,300		
18,500		
40,000		
3,600		
-7,100		
-1,104,300		
48,000		
(1,056,300)	(501,000)	(215,000)

Current Budget 2018/19	Draft Budget 2019/20	Draft Budget 2020/21	Total Budget
705,000	655,000	480,000	1,840,000
866,000	514,000	800,000	2,180,000
118,000	393,000	448,000	959,000
667,000	628,000	620,000	1,915,000
495,100	490,000	450,000	1,435,100
143,500	175,000	175,000	493,500
289,200	200,000	200,000	689,200
122,200	135,000	135,000	392,200
20,200	75,000	90,000	185,200
6,783,300	2,352,300	76,700	9,212,300
0	0	0	0
70,000	0	0	70,000
10,279,500	5,617,300	3,474,700	19,371,500
426,900	220,000	220,000	866,900
174,400	100,000	100,000	374,400
601,300	320,000	320,000	1,241,300
75,000	75,000	75,000	225,000
100,000	100,000	100,000	300,000
2,225,000	0	0	2,225,000
40,000	40,000	0	80,000
149,300	0	0	149,300
300,000	300,000	0	600,000
75,000	0	0	75,000
3,800,000	0	0	3,800,000
2,815,300	5,122,000	175,000	8,112,300
50,000	50,000	100,000	200,000
573,600	50,000	130,000	753,600
70,940,000	65,000,000	65,000,000	200,940,000
300,000	0	0	300,000
71,863,600	65,100,000	65,230,000	202,193,600
85,559,700	76,159,300	69,195,700	230,918,700

New Capital Schemes 2019/20

Current Continuing Capital Schemes	New Schemes 2019/20	New Schemes 2020/21	New Schemes 2021/22	Total Schemes
Housing HRA				
Structural Works			795,000	795,000
Modernisation & Improvements			392,000	392,000
Energy Efficiency Works			481,000	481,000
Service Renewals			445,000	445,000
Void Works			395,000	395,000
Health & Safety			200,000	200,000
Adaptations for the Disabled	25,000	25,000	225,000	275,000
Essential Structural Works			125,000	125,000
Communal Services			70,000	70,000
Council House Building	7,463,000	13,295,600	1,536,600	22,295,200
Housing Management Software	30,000	20,000	20,000	70,000
Total- Housing HRA	7,518,000	13,340,600	4,684,600	25,543,200
Housing GF				
Disabled Facilities Grant	206,000	206,000	426,000	838,000
Housing Enabling - General			100,000	100,000
Total- Housing GF	206,000	206,000	526,000	938,000
Community Services				
Children's Playground Improvements			75,000	75,000
Parks, Pavilions & Open Spaces			100,000	100,000
Vehicle Fleet Renewals		40,000	40,000	80,000
Car Park Equipment/Maintenance	30,000	30,000		60,000
Public Conveniences	275,000	275,000		550,000
Litter Bins	20,000	2,000	2,000	24,000
Roads&Paths at St.Mary's Church Cemetery	20,000			20,000
Land Drainage	10,000	10,000	10,000	30,000
Plant & Machinery Replacement Programme	8,000	8,000	8,000	24,000
Waste Vehicles	3,500,000			3,500,000
Garden Waste Bins	96,000	15,000	15,000	126,000
Playground Improvements (Match Funding Pot)	50,000			50,000
Total- Community Services	4,009,000	380,000	250,000	4,639,000
Resources				
Customer First / IT	100,000	20,000	50,000	170,000
Total- Resources	100,000	20,000	50,000	170,000
Total Capital Programme	11,833,000	13,946,600	5,510,600	31,290,200

APPENDIX 'E'

APPENDIX 'E'

Proposed Capital Programme 2019-22 - Financing

Current Continuing Capital Schemes	Current Budget 2018/19	Proposed Budget 2019/20	Proposed Budget 2020/21	Proposed Budget 2021/22	Total Budget	HRA Revenue Reserves	Housing Capital Receipts	DFG Grant	LEP Growth Fund	GF Capital Receipts & Revenue Reserves	Borrowing	Total Budget
Housing HRA												
Structural Works	705,000	655,000	480,000	795,000	2,635,000	2,635,000	0	0	0	0	0	2,635,000
Modernisation & Improvements	866,000	514,000	800,000	392,000	2,572,000	2,572,000	0	0	0	0	0	2,572,000
Energy Efficiency Works	118,000	393,000	448,000	481,000	1,440,000	1,440,000	0	0	0	0	0	1,440,000
Service Renewals	667,000	628,000	620,000	445,000	2,360,000	2,360,000	0	0	0	0	0	2,360,000
Void Works	495,100	490,000	450,000	395,000	1,830,100	1,830,100	0	0	0	0	0	1,830,100
Health & Safety	143,500	175,000	175,000	200,000	693,500	693,500	0	0	0	0	0	693,500
Adaptations for the Disabled	289,200	225,000	225,000	125,000	964,200	964,200	0	0	0	0	0	964,200
Essential Structural Works	122,200	135,000	135,000	125,000	517,200	517,200	0	0	0	0	0	517,200
Communal Services	20,200	75,000	90,000	70,000	255,200	255,200	0	0	0	0	0	255,200
Council House Building	6,783,300	9,815,300	13,372,300	1,536,600	31,507,500	14,156,500	5,461,000	0	0	0	11,890,000	31,507,500
Meadow Roof Repairs	0	0	0	0	0	0	0	0	0	0	0	0
Housing Management Software	70,000	30,000	20,000	20,000	140,000	140,000	0	0	0	0	0	140,000
Total - Housing HRA	10,279,500	13,135,300	16,815,300	4,684,600	44,914,700	27,563,700	5,461,000	0	0	0	11,890,000	44,914,700
Housing GF												
Disabled Facilities Grant	426,900	426,000	426,000	426,000	1,704,900	0	474,400	1,704,900	0	0	0	1,704,900
Housing Enabling - General	174,400	100,000	100,000	100,000	474,400	0	474,400	0	0	0	0	474,400
Total - Housing GF	601,300	526,000	526,000	526,000	2,179,300	0	474,400	1,704,900	0	0	0	2,179,300
Community Services												
Children's Playground Improvements	75,000	75,000	75,000	75,000	300,000	0	0	0	0	300,000	0	300,000
Parks, Pavilions & Open Spaces	100,000	100,000	100,000	100,000	400,000	0	0	0	0	400,000	0	400,000
Freedom Leisure-Capital Refurbishment Loan	2,225,000	0	0	0	2,225,000	0	0	0	0	0	2,225,000	2,225,000
Vehicle Fleet Renewals	40,000	40,000	40,000	40,000	160,000	0	0	0	0	160,000	0	160,000
Leisure Pool & de Stafford Repairs/Renewals	149,300	0	0	0	149,300	0	0	0	0	149,300	0	149,300
Collection / Containerisation	0	600,000	0	0	600,000	0	0	0	0	0	600,000	600,000
Car Park Equipment/Maintenance	75,000	30,000	30,000	0	135,000	0	0	0	0	0	135,000	135,000
Ellice Road Car Park Decking	151,000	4,307,000	0	0	4,458,000	0	0	0	1,034,000	1,175,000	2,249,000	4,458,000
Public Conveniences	0	275,000	275,000	0	550,000	0	0	0	0	0	550,000	550,000
Litter Bins	0	20,000	2,000	2,000	24,000	0	0	0	0	24,000	0	24,000
Roads&Paths at StMary's Church Cemetery	0	20,000	0	0	20,000	0	0	0	0	20,000	0	20,000
Land Drainage	0	10,000	10,000	10,000	30,000	0	0	0	0	30,000	0	30,000
Plant & Machinery Replacement Programme	0	8,000	8,000	8,000	24,000	0	0	0	0	24,000	0	24,000
Waste Vehicles	0	3,500,000	0	0	3,500,000	0	0	0	0	0	3,500,000	3,500,000
Garden Waste Bins	0	96,000	15,000	15,000	126,000	0	0	0	0	0	126,000	126,000
Playground Improvements (Match Funding Pot)	0	50,000	0	0	50,000	0	0	0	0	50,000	0	50,000
Total - Community Services	2,815,300	9,131,000	555,000	250,000	12,751,300	0	0	0	1,034,000	2,332,300	9,385,000	12,751,300
Resources												
Council Offices Major Maintenance Programme	50,000	50,000	100,000	0	200,000	0	0	0	0	200,000	0	200,000
Customer First / IT	573,600	150,000	150,000	50,000	923,600	0	0	0	0	0	923,600	923,600
Investment & Development Fund	70,940,000	65,000,000	65,000,000	0	200,940,000	0	0	0	0	0	200,940,000	200,940,000
Land / Asset Development	300,000	0	0	0	300,000	0	0	0	0	0	300,000	300,000
Total - Resources	71,863,600	65,200,000	65,250,000	50,000	202,363,600	0	0	0	0	200,000	202,163,600	202,363,600
Total Capital Programme	85,559,700	87,992,300	83,146,300	5,510,600	262,208,900	27,563,700	5,935,400	1,704,900	1,034,000	2,532,300	223,438,600	262,208,900

Capital Financing	2018/19	2019/20	2020/21	2021/22	Total
HRA Reserves	5,177,500	11,218,300	6,928,300	4,239,600	27,563,700
DFG Grant	426,900	426,000	426,000	426,000	1,704,900
LEP Growth Fund	151,000	883,000	0	0	1,034,000
General Fund Capital Receipts / Reserves	414,300	373,000	335,000	235,000	1,357,300
Housing Capital Receipts	2,476,400	1,914,000	1,000,000	545,000	5,935,400
Borrowing	76,913,600	73,178,000	74,457,000	65,000	224,613,600
Total Capital Funding	85,559,700	87,992,300	83,146,300	5,510,600	262,208,900

APPENDIX F

APPENDIX F

Indicators of Affordability

The fundamental objective in the consideration of the affordability of the Council’s capital plans is to ensure that the level of investment in capital assets proposed means that the total capital investment of the authority remains within sustainable limits, and in particular to consider its impact on Council Tax. Affordability is ultimately determined by a judgement about acceptable Council Tax levels and, in the case of the Housing Revenue Account, acceptable rent levels.

The ratio of financing costs to net revenue stream

This ratio shows how much of its net revenue expenditure has to be reserved for debt financing costs.

Affordability Indicator 1 – Ratio of Financing Costs to Net Revenue Stream

	2018/19 Estimate	2019/20 Estimate	2020/21 Estimate	2021/22 Estimate
General Fund	(2.11%)	(4.39%)	(4.11%)	(6.64%)
HRA	25.89%	12.70%	13.96%	14.68%

Estimate of the incremental impact of capital investment decisions on the Council Tax/Housing Rents

This shows the impact of capital investment decisions on Council Tax/Housing Rents.

Affordability Indicator 2 – Incremental Impact on Council Tax and Housing Rents

	2019/20 £	2020/21 £	2021/22 £
Band D Council Tax	(9.47)	(8.86)	(15.21)
Average Weekly Housing Rent	12.26	13.33	14.51

Estimates and Actual Capital Expenditure

The actual capital expenditure that was incurred in 2017/18 and the estimates of capital expenditure to be incurred for the current and future years are shown below:

Affordability Indicator 3 – Estimates and Actual Capital Expenditure

	2017/18 £'000 Actual	2018/19 £'000 Estimate	2019/20 £'000 Estimate	2020/21 £'000 Estimate	2021/22 £'000 Estimate
General Fund	4,711	75,280	74,857	66,331	826
HRA	6,206	10,280	13,135	16,815	4,685
Total	10,917	85,560	87,992	83,146	5,511

Capital Financing Requirement

This indicator measures the authority's underlying need to borrow for a capital purpose.

Affordability Indicator 4 – Estimates and Actual Capital Financing Requirement

	2017/18 £'000 Actual	2018/19 £'000 Estimate	2019/20 £'000 Estimate	2020/21 £'000 Estimate	2021/22 £'000 Estimate
General Fund	3,420	78,700	153,557	219,888	220,714
HRA	58,508	68,788	81,923	98,738	103,423
Total	61,928	147,488	235,480	318,626	324,137
Movement in CFR	1.123	85,560	87,992	83,146	5,511

Authorised limit

In respect of any external debt, it is recommended that Members approve the following authorised limits for its total external debt for the next three financial years; these figures take account of the potential requirement of both the HRA and General Fund. There are currently no other long term liabilities such as finance leases.

The Head of Finance & S151 Officer reports that these authorised limits are consistent with the authority's current commitments and the self-financing arrangements for the HRA.

The increases proposed are solely to support income generating activities and invest-to-save projects (e.g. Property investment). The costs of this borrowing will be more than met by the income streams created or the savings generated.

Affordability Indicator 5 – Authorised Limits for External Debt

	2019/20 £'000	2020/21 £'000	2021/22 £'000
Borrowing	209,000	283,000	283,000
Other Long Term Liabilities	0	0	0
Total	209,000	283,000	283,000

Operational boundary – Members are also asked to approve the following operational boundary for external debt for the same time period. The operational boundary represents a key management tool for in year monitoring by the Head of Finance & S151 Officer. Within the operational boundary, figures for borrowing and other long term liabilities are separately identified.

Affordability Indicator 6 – Operational Boundary for External Debt

	2019/20 £'000	2020/21 £'000	2021/22 £'000
Borrowing	204,000	278,000	278,000
Other Long Term Liabilities	0	0	0
Total	204,000	278,000	278,000