

# Appendix A

## Community Services Committee 2024/25 Q2 / M6 Financial Report

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# Contents

- Revenue Budget
- Saving Plans Update
- Revenue Risks
- Revenue Opportunities
- Capital Position

# Revenue Budget - Community Services

| 2023-24<br>Outturn<br>£k           | 2024-25<br>Forecast<br>£k | Annual<br>Budget<br>£k | Forecast<br>Variance<br>£k | Change<br>from Qtr1<br>£k | One-off<br>events | Ongoing<br>Pressures |
|------------------------------------|---------------------------|------------------------|----------------------------|---------------------------|-------------------|----------------------|
| 1,130 Salaries                     | 1,234                     | 1,317                  | (83)                       | (83)                      | (89)              | 6                    |
| 0 Car Parking-On Street            | 0                         | 0                      | 0                          | 0                         |                   |                      |
| 6 Car Parking-Off Street           | 25                        | 49                     | (24)                       | (24)                      | (24)              |                      |
| (29) Hackney Carriage/Private Hire | (35)                      | (19)                   | (16)                       | (16)                      | (22)              | 6                    |
| 215 Leisure & Community Grants     | 199                       | 199                    | 0                          | 0                         |                   |                      |
| 274 Environmental Services         | 278                       | 311                    | (33)                       | (33)                      | (33)              |                      |
| 2,256 Waste Services               | 2,350                     | 2,362                  | (12)                       | (12)                      | (12)              |                      |
| (50) Cesspool Services             | (9)                       | (59)                   | 50                         | 50                        | 50                |                      |
| (130) All Operational Services     | (136)                     | (130)                  | (6)                        | (6)                       | (24)              | 18                   |
| 599 Parks and Open Spaces          | 543                       | 601                    | (58)                       | (58)                      | (58)              |                      |
| (37) Streets & Public Convenience: | (13)                      | 8                      | (21)                       | (21)                      | (21)              |                      |
| <b>4,234 Community Services</b>    | <b>4,436</b>              | <b>4,639</b>           | <b>(203)</b>               | <b>(203)</b>              | <b>(233)</b>      | <b>30</b>            |

## Communities Services at Q2 underspend (£203k) mainly due to :-

**(£83k) Salaries** – underspends of (£45k) re cessation of Cesspool service and (£44k) re different delivery operating model for the Handyman service less £6k re Public Conveniences overtime which per policy is not budgeted.

**(£24k) Car Parking – Off Street** – (£13k) improved Ellice Road income and (£14k) underspend on Property Taxes.

**(£16k) Hackney Carriages** – (£23k) budget saving re taxi inspection no longer being carried out by TDC mechanic therefore no internal recharge required (note there is an offsetting variance in Ops service) offset by £6k additional costs recharged Reg Services partnership.

**(£33k) Environmental Services** – (£33k) due to carrying vacancies which are planned to be filled in January 2025.

**(£12k) Waste Services** – (£12k) improved income from sale of waste bins.

**£50k Cesspool Services** - Service ceased now. Overspend offset by salary underspend as noted above.

**(£6k) Ops Services** – (£25k) unbudgeted income from HRA for Chaldon Road, (£45k) increased cemetery income, offset by £22k recharge no longer required to Hackney Carriages, £28k Handyman new external contract (salary saving as noted above) and £14k less HRA use of the depot stores than budget.

**(£58k) Parks & Recreational** – (£50k) release part of Trees budget and (£8k) historical budgets not required.

**(£21k) Streets & Public Conveniences** - (£21k) budget amount not required.

# Savings Tracker - Community Services

| Committee          | Target | Complete | Green | Amber | Red | Black |
|--------------------|--------|----------|-------|-------|-----|-------|
| Community Services | 208    | 79       | 129   | -     | -   | -     |

|                        |
|------------------------|
| Target                 |
| Achieved               |
| Plans in place         |
| Some risks to delivery |
| Significant risk       |
| Not achieved           |

- The Community Services Committee budget includes a savings target of £208k.
- Of this, £79k is marked as complete, where budgets have been adjusted to reflect the centralisation of contingencies.
- The remaining £129k is marked as green. This will be marked as complete once there is greater certainty on the impact of inflation.
- Detail of the 2024/25 savings plan for this Committee is set out below:

|                              |   | Total Target saving (2024/25) | Complete  | Green      | Amber    | Red      | Black    |
|------------------------------|---|-------------------------------|-----------|------------|----------|----------|----------|
| <b>Community Services</b>    |   |                               |           |            |          |          |          |
| Communities and Partnerships | Centralisation of contingencies - remove unallocated community grant budget | 40                            | 40        | 0          | 0        | 0        | 0        |
|                              | Funding Iris from the Domestic Abuse Grant until alternate funding secure   | 19                            | 19        | 0          | 0        | 0        | 0        |
| Environment                  | Garden Waste - Inflationary only increase                                   | 50                            | 0         | 50         | 0        | 0        | 0        |
|                              | Inflation for 2023/24 likely to be less of a pressure than anticipated      | 79                            | 0         | 79         | 0        | 0        | 0        |
|                              | Centralisation of contingencies - encampment remedial works                 | 20                            | 20        | 0          | 0        | 0        | 0        |
|                              |   | <b>208</b>                    | <b>79</b> | <b>129</b> | <b>0</b> | <b>0</b> | <b>0</b> |

# Revenue Risks - Community Services

| Committee          | Outline of Risk   | Mitigation   | Range<br>Max - Min<br>£k |
|--------------------|---|--|--------------------------|
| Community Services | Trees - Throughout the District Ash dieback continues to be a potential risk. Also trees near railway lines will cost more to manage as specialist contractors have to be engaged and also potentially railway line closure, speed restrictions and H&S issues may become a bigger issue. | Ensuring tree management is programmed to be flexible enough to allow any arising risks to be dealt with in a timely basis. £108k is now held in a Tree Management reserve, set aside as part of the 2023/24 outturn position. |                          |
| Community Services | Inflation - The waste contract is subject to inflationary uplifts, according to indices (e.g. the NJC pay award) which are not finalised when the budget is set.  | An inflation allocation of £75k is held corporately and can be distributed if inflationary uplifts do not match the amount assumed in the budget.  |                          |
| Community Services | Inflation - The grounds maintenance contract is currently out to tender, and prices may vary from the amount assumed in the budget.   | An inflation allocation of £75k is held corporately and can be distributed if the contract value does not match the amount assumed in the budget.  |                          |
| Community Services | Garden Waste - where additional income is assumed from the Garden Waste scheme, renewals and membership will need to be monitored throughout the year.  |  |                          |

# Revenue Opportunities - Community Services

| Committee          | Outline of Opportunity   | Any blockers to achievability    | Range<br>Max - Min<br>£k |
|--------------------|--|----------------------------------|--------------------------|
| Community Services | Waste and Garden waste contract indexation rate used in the Budget 2024/25 may now not be as high as anticipated. If this happened then the Council would incur less costs on both the Waste and Garden waste contracts. | UK inflation rates are variable. |                          |

# Capital Budget - Community Services

| Service                             | Original Budget<br>2024/25<br>£k | Carry Forward<br>from<br>2023/24<br>£k | Budget Adjust-<br>ments<br>£k | Approved Additions<br>and<br>Rephasing<br>£k | Annual Budget<br>2024-25<br>£k | Forecast<br>M6 2024/25<br>£k | Variance<br>M6<br>2024/25<br>£k | Nature of Variance                           |   |
|-------------------------------------|----------------------------------|--|-------------------------------|--|--------------------------------|------------------------------|---------------------------------|--|---|
|                                     |                                  |  |                               |  |                                |                              |                                 | Variance<br>Overspend/<br>(Underspend)<br>£k | Variance<br>Acceleration/<br>(Slippage)<br>£k |
| <b>Community Services</b>           |                                  |  |                               |  |                                |                              |                                 |  |   |
| Waste and Recycling                 | 339                              | (65)                                   | 0                             | 0  | 274                            | 274                          | 0                               | 0  | 0   |
| Parks, Playgrounds and Open Spaces  | 621                              | 956                                    | 47                            | (608)  | 1,017                          | 1,017                        | 0                               | 0  | 0   |
| Community infrastructure and assets | 440                              | 573                                    | 0                             | (194)  | 819                            | 819                          | 0                               | 0  | 0   |
| <b>Total Community Services</b>     | <b>1,400</b>                     | <b>1,464</b>                           | <b>47</b>                     | <b>(802)</b>                                 | <b>2,109</b>                   | <b>2,109</b>                 | <b>0</b>                        | <b>0</b>                                     | <b>0</b>                                      |

- This was supplemented by carry forwards agreed at Strategy & Resources Committee on 27<sup>th</sup> June 2024 of £1,464k.
- An urgency decision was approved in August to add a £47k project to the Capital Programme to cover court refurbishment at Queens Park and Whyteleafe.
- As agreed at Strategy & Resources Committee on 27th June 2024, the Q1 forecasts will be used to re-set the phasing of the Capital Programme.
- At Q1 the budget 2024/25 was £2,911k.
- As approved at Strategy & Resources Committee on 26th September 2024, it was agreed to rephase £802k which was no longer required in 2024/25. The revised 2024/25 budget of £2,109k is available.
- The £802k will form the basis of the Committee's 2025/26 Capital Programme to be considered alongside the budget process and Medium-Term Financial Strategy.
- The current forecast is £2,109k, with no variance against budget.
- Capital spend to-date at Q2 for the Committee is £487k / 22%.