

Surrey Police - Proposed Conditions – Master Park- Oxted Beer Festival

1. The premises licence application is for up to three consecutive days over one weekend a year, subject to the submittal of an event application and Event Management Plan (Which will be strictly adhered to during Events) provided no less than two months prior to the event to the Surrey Police and local authority.
2. The Provision of Regulated Entertainment and the sale of alcohol shall be restricted within the premises licence plan.
3. To mitigate unexpected crowds and to control the capacity, the event will be ticketed, and wristbands will be issued at accreditation.
4. SIA security staff will be employed at a ratio of 1:200 attendees .
5. Key members of event management, SIA Security staff and the medical team shall communicate via radio communications.
6. Staff who are authorised to serve alcohol will have received induction training on the following subjects:
 - a. The four licensing objectives
 - b. The responsible sale of alcohol
 - c. The prevention of under-age sales of alcohol, the Challenge 25 policy, checking and authenticating accepted forms of identification.
 - d. The refusal of sales of alcohol to those who are intoxicated.
 - e. The awareness of proxy sales
 - f. Fire safety and emergency evacuation procedures
7. The DPS shall be present when licensable activity takes place .Staff who are authorised to serve alcohol shall be identifiable by a unique wristband and/or a lanyard. A record of training will be documented.
8. A Register of Refusals shall be maintained on each bar and available for inspection by responsible authorities for a minimum of 12 months following the event.
9. A Register of Incidents shall be maintained and available for inspection by responsible authorities for a minimum of 12 months following the event.
10. An SIA Register shall be maintained by Security Firm and available for inspection by responsible authorities for a minimum of 12 months following the event. SIA licence numbers will be verified on the SIA Register of Licence Holders.
11. An initial Event Management Plan shall be submitted to the Local Authority, no less than 60 days prior to the commencement of the event period. As a live document, any amendments thereafter will be shared with the Local Authority at the earliest convenience.
12. SIA Security staff shall carry out random searching at the accreditation entrance, or within the Site Boundary as shown on the site plan, for illegal controlled substances, offensive weapons and other prohibited items. There will also be a security sweep of the grounds and its vicinity prior to opening for illegal controlled substances, offensive weapons and other prohibited items.
13. Anyone found in the possession of illegal controlled substances or offensive weapons will have their wristband removed and will be ejected from site by SIA Security staff. Confiscated substances or weapons will be deposited into a sealed Evidence Bag and the Police informed by the DPS to arrange of disposal.
14. Drinks shall only be served within plastic drinking vessels or cans. All glass bottled drinks shall be decanted at point of sale.

15. Alcohol will be sold within the bar areas will be permitted to be taken and consumed outside of the bar area but not permitted outside of the licensable area.
16. Body Worn Video shall be worn by SIA Security response teams. The Body Worn Video shall be capable of downloading footage to a secure storage facility and retained for a minimum of 28 days. Any retained footage will be able to be provided to Surrey Police upon request in a suitable format.
17. CCTV providing images of good quality will be installed at bar areas, front of stage and marquees where music is playing , the CCTV Images shall be retained for at least 28 days. Any retained footage will be able to be provided to Surrey Police upon request in a suitable format.
18. Registered SIA security will be on all exits and entrances to the site and the bar areas checking for both alcohol not permitted in, or to be taken off the premises.
19. All staging shall be fenced off from public access.
20. A Challenge 25 policy shall be in operation at accreditation and all points of sale for alcohol; and Challenge 25 Notices will be displayed as well.
21. At least one SIA Door Supervisor shall be located in a static position at each bar for the purpose of assisting bar staff with ID verification, monitoring for intoxication as well as spotting for suspected proxy sales.
22. Recommendations from the Safety Advisory Group (SAG) will be recorded by the event company and the SAG advised of the outcome taken by the event company.
23. The Event Management Plan will include arrangements to manage the dispersal of ticket holders from the venue and within Zone Ex , to include transport hubs and places crowds gather before transition out of the zone.