

Appendix D

Fees and Charges - Strategy & Resources 2023/24

Fees and Charges	Statutory / Discretionary	Current Charges 2022/23	Proposed Charges 2023/24	Proposed Variance (inc. rounding)	Proposed Actual % Increase 2023/24 (inc. rounding)	Budgeted Income 2022/23	Expected Out-turn 2022/23 (based on 6mth data)	Proposed Budget 2023/24
		£ Inc VAT	£ Inc VAT	£	%	£	£	£
Legal Charges (Per Hour) *								
Head of Legal & Monitoring Officer	Discretionary	280.00	294.00	14.00	5.0%			
Deputy Head of Legal	Discretionary	272.00	286.00	14.00	5.1%			
Principal Solicitor, Assistant Solicitor, Senior Lawyer (Per Hour)	Discretionary	264.00	278.00	14.00	5.3%			
Clerical Assistant, Legal Assistant (Per Hour)	Discretionary	196.00	206.00	10.00	5.1%			
Legal Assistant / Interns/ Case Officers	Discretionary	108.00	114.00	6.00	5.6%			
Support Officer / Apprentices	Discretionary	54.00	57.00	3.00	5.6%			
Drafting a simple licence	Discretionary	547.00	575.00	28.00	5.1%			
Drafting a simple wayleave agreement/ lease	Discretionary	1,310.00	1,376.00	66.00	5.0%			
Renewal of simple licence	Discretionary	328.00	345.00	17.00	5.2%			
Renewal of simple wayleave agreement/ lease	Discretionary	765.00	804.00	39.00	5.1%			
Right to Buy; Request for a management pack	Discretionary	219.00	230.00	11.00	5.0%			
Lease Notice	Discretionary	108.00	114.00	6.00	5.6%			
<small>*Note - Charities/ Community Groups may be eligible for a 50% discount on legal fees</small>								
Total Budgeted Income - Legal Charges						62,000	73,213	76,874
Court Costs (subject to confirmation from courts)								
Council Tax Summons Charges	Discretionary	62.50	62.50	0.00	0.0%			
Council Tax Liability Order	Discretionary	30.00	30.00	0.00	0.0%			
NDR Summons Charges	Discretionary	102.50	102.50	0.00	0.0%			
NDR Liability Order	Discretionary	20.00	20.00	0.00	0.0%			
Total Budgeted Income - Court Costs						139,770	86,000	86,000
Total Budgeted Income - Strategy & Resources						201,770	159,213	162,874